

**TULLYTOWN BOROUGH  
COUNCIL ORGANIZATION MEETING  
JANUARY 2, 2024**

Mayor Cutchineal called the Organization meeting to order on Tuesday, January 2, 2024 at 6:45 p.m. followed by the Pledge of Allegiance.

Present at the meeting:

Mayor Cutchineal  
Councilman Pearl  
Councilman Czyzyk  
Councilman Saunders  
Councilman Pirolli  
Councilwoman Gahagan  
Councilman Shellenberger  
Councilman Servis

Also present:

Russ Sacco, Solicitor  
Acting Chief Aldsworth  
Patricia Marks, Borough Secretary

Mrs. Marks advised that the Affidavits of Residency were signed and notarized prior to the meeting.

The Honorable District Justice Terrence Hughes, Sr. administered oaths of office to the newly elected officers; namely, Bryan Servis, Joe Shellenberger and David Pearl.

**NOMINATION AND ELECTION OF COUNCIL PRESIDENT**

Mayor Cutchineal asked for nominations for Council President.

Mr. Saunders nominated Bryan Servis as Council President, seconded by Mr. Czyzyk.

There were no other nominations.

Roll call vote was taken:

Mr. Pearl—for  
Mr. Saunders—for  
Mr. Czyzyk—for  
Ms. Gahagan—for  
Mr. Shellenberger—for  
Mr. Servis—for

All of council was in favor of the motion; the motion carried.

Mr. Servis assumed the chair for the remainder of the meeting.

### **NOMINATION AND ELECTION OF COUNCIL VICE PRESIDENT**

Mr. Servis asked for nominations for Council Vice President.

Mr. Pearl nominated Joe Shellenberger as Council Vice President, seconded by Mr. Saunders.

There were no other nominations.

Roll call vote was taken:

Mr. Pearl—for  
Mr. Saunders—for  
Mr. Czyzyk—for  
Ms. Gahagan—for  
Mr. Shellenberger—for  
Mr. Servis—for

All of council was in favor of the motion; the motion carried.

### **NOMINATION AND ELECTION OF COUNCIL PRESIDENT PRO TEM**

Mr. Shellenberger nominated Dave Pearl for Council President Pro Tem, seconded by Mr. Czyzyk.

There were no other nominations.

Roll call vote was taken:

Mr. Pearl—for  
Mr. Saunders—for  
Mr. Czyzyk—for  
Ms. Gahagan—for  
Mr. Shellenberger—for  
Mr. Servis—for

All of council was in favor of the motion; the motion carried.

### **APPOINTMENT OF VACANCY BOARD CHAIR/RESOLUTION #504**

Mr. Pearl made a motion to appoint Sue Servis as Chair of Vacancy Board, seconded by Mr. Czyzyk.

Mr. Servis indicated that Councilman Pirolli has arrived to the meeting.

Roll call vote was taken:

Mr. Pirolli—for  
Mr. Pearl—for

Mr. Saunders—for  
Mr. Czyzyk—for  
Ms. Gahagan—for  
Mr. Shellenberger—for  
Mr. Servis—for

All of council was in favor of the motion; the motion carried.

### **CONSIDERATION OF APPOINTMENTS:**

Mr. Shellenberger stated that when his team of himself, Ed Czyzyk, Mr. Servis and Mr. Saunders took over the majority of Council 2 years ago, there was rampant overspending and there were little to no upgrades to the Borough and little to no oversight. We reduced the budget while still rebating back to the residents. We slowed the bleeding while still providing our wonderful services to the residents and began to repair the infrastructure of the town while still maintaining our fiscal responsibility. Through Mr. Servis' contacts, he requested bringing in a lobbyist to see what grants he could broker for Tullytown. This was met with sarcasm and mistrust by some but our team passed it and we are glad we did. This individual, while in Washington DC, brought in not one but two enormous grants. This turned out to be a huge upgrade and it has brought in \$2 million to date. We are looking forward to seeing what else he can bring us in the coming years. We found multiple issues with accounting practices including bills not being paid with no insight into how the money was coming in or going out. We hired a local firm, Jessica from H&R Block. Within a few months, Jessica and her assistant, Brian, revamped our systems that included upgrading the programs, paying multiple unpaid bills and streamlining the reports that Council receives monthly detailing outgoing and incoming expenditures in an easy-to-read format. I am happy to say that they not only repaired our accounting woes but accomplished this task well under the budget we had set. We will continue to use Jessica and her business to ensure these issues will not happen again. We will continue updating the infrastructure and beautification of Main Street and other areas in the Borough, while keeping a tight grip on the purse strings. We want the negative stigma of our Borough to turn around and be the envy of our neighbors as it was not too long ago. Where do we go from here? I think our next step is to bring back our borough coordinator as a part time employee to assist in Borough operations. We have had multiple coordinators in the past and the money is budgeted for this position. This person, along with our current staff, will help update our outdated ordinances, keep our officials on track to keep project costs to a minimum and review how other boroughs have handled similar problems we face and come to resolutions that have positive effects on the Borough.

### **BOROUGH COORDINATOR APPOINTMENT**

Mr. Shellenberger made a motion to appoint Lynne Hanes as part time borough coordinator, seconded by Ms. Gahagan.

Roll call vote was taken:

Mr. Pirolli—against  
Mr. Pearl—for  
Mr. Saunders—for  
Mr. Czyzyk—for  
Ms. Gahagan—for  
Mr. Shellenberger—for  
Mr. Servis—for

The majority of council was in favor of the motion; the motion carried.

### **SPECIAL TAX COLLECTOR APPOINTMENT**

Mr. Saunders made a motion to appoint Esther Lelinski as Special Tax Collector, which includes all mercantile and special taxes, seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—against  
Mr. Pearl—for  
Mr. Saunders—for  
Mr. Czyzyk—for  
Ms. Gahagan—for  
Mr. Shellenberger—for  
Mr. Servis—for

The majority of council was in favor of the motion; the motion carried.

### **SECRETARY APPOINTMENT**

Mr. Shellenberger made a motion to appoint Pat Marks as Borough Secretary, seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—for  
Mr. Pearl—for  
Mr. Saunders—for  
Mr. Czyzyk—for  
Ms. Gahagan—for  
Mr. Shellenberger—for  
Mr. Servis—for

All of council was in favor of the motion; the motion carried.

### **ENGINEER APPOINTMENT**

Mr. Saunders made a motion to appoint Pennoni Engineering as the Borough Engineer, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for  
Mr. Pearl—for  
Mr. Saunders—for  
Mr. Czyzyk—for  
Ms. Gahagan—for  
Mr. Shellenberger—for  
Mr. Servis—for

All of council was in favor of the motion; the motion carried.

### **SOLICITOR APPOINTMENT**

Mr. Pearl made a motion to appoint Russ Sacco as Borough solicitor, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for  
Mr. Pearl—for  
Mr. Saunders—for  
Mr. Czyzyk—for  
Ms. Gahagan—for  
Mr. Shellenberger—for  
Mr. Servis—for

All of council was in favor of the motion; the motion carried.

### **LABOR ATTORNEY APPOINTMENT**

Mr. Saunders made a to appoint Offit Kurman as Labor attorney, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—against  
Mr. Pearl—for  
Mr. Saunders—for  
Mr. Czyzyk—for  
Ms. Gahagan—for  
Mr. Shellenberger—for  
Mr. Servis—for

The majority of council was in favor of the motion; the motion carried

**AUTHORIZE SECRETARY TO ADVERTISE 2024 COUNCIL MEETINGS AND PLANNING COMMISSION MEETINGS**

Mr. Shellenberger made a motion to authorize the secretary to advertise the 2024 Council Meetings for the second Tuesday of the month, and the third Tuesday of the month, if needed, and the Planning Commission for the second Monday of the month, if needed, seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—for

Mr. Pearl—for

Mr. Saunders—for

Mr. Czyzyk—for

Ms. Gahagan—for

Mr. Shellenberger—for

Mr. Servis—for

All of council was in favor of the motion; the motion carried.

**BUDGET FUNDS 2024**

Mr. Saunders made a motion to have the 2024 budget monetary funds moved from investments to the general fund at Penn Community Bank, based on the advice of the accounting firm, next month once we receive the official amount, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—against

Mr. Pearl—for

Mr. Saunders—for

Mr. Czyzyk—for

Ms. Gahagan—for

Mr. Shellenberger—for

Mr. Servis—for

The majority of council was in favor of the motion; the motion carried

**OTHER BUSINESS**

There was no other Council business.

**ADJOURNMENT**

There being no other business, a motion was made by Mr. Shellenberger to adjourn the Organization meeting, seconded by Mr. Czyzyk. All of Council was in favor of the motion; the motion carried. The meeting was adjourned at 7:02 p.m.

Respectfully submitted,

Patricia Marks  
Borough Secretary