

TULLYTOWN BOROUGH COUNCIL MEETING

JUNE 7, 2016

President May Kucher called the meeting of the Tullytown Borough Council to order on Tuesday, June 7, 2016 at 7:00 p.m.

Mayor Cutchineal asked for a moment of silence for Celeste Henry who recently passed away.

Present at the meeting:

Mayor Cutchineal
Councilwoman Grady
Councilwoman Kettler
Councilwoman Slemmer
Councilman Pirolli
Councilwoman Gahagan
Councilman Shellenberger
Councilwoman Kucher

Also present:

Michael T. Sellers, Esq., Borough Solicitor
Kurt M. Schroeder, P.E., Gilmore & Associates, Inc, Borough Engineer
Alison Smith, Borough Coordinator
Dan Doyle, Chief of Police
Judy Collings, Borough Treasurer
Nancy Conner, Borough Secretary

SOLICITOR'S REPORT ON EXECUTIVE SESSION

Mr. Sellers advised that in executive session before this evening's meeting, Council discussed 1) status on the pending litigation in the Commonwealth of Pennsylvania regarding River's Edge Funeral Chapel vs. Tullytown Borough, 2) status of business tax enforcement program, and 3) one police personnel matter.

PUBLIC COMMENT

Rich Hart, 50 Stream Lane, Levittown, advised the July 1st school tax bill will be distributed. He explained the components of the bill.

Ronnie Baker, 288 Main Street, Tullytown, thanked the Police Department and Fire Department for the support on the town clean up. She also asked if we can get a baby swing in the park. Mrs. Kettler commented that was a great idea and would like Council to move forward. Council asked Mrs. Smith to look into prices for the swings.

Rick Johnson, 347 Main Street, Tullytown, as chairman of the parade committee, thanked the parade committee for all their work. He thanked Council for their support and financial support also. He thanked the Police Department, Fire Company and the Borough road crew for doing the great job. He also thanked Nancy Conner and Emily Butler. Mr. Johnson advised that the Singles of Lower Bucks for helping also. He thanked the residents and non-residents for coming out and supporting the Community. Rick commented that some local businesses donated money also for the parade and thanked all the fire companies who came out to participate. He also stated that he forgot to mention Larry Trimble who was also one of the Chiefs that was present that day.

COUNCIL MINUTES

A motion was made by Mrs. Kettler to accept the minutes of the May 3, 2016 Council meeting, seconded by Mrs. Grady. The motion carried with a unanimous vote of Council in favor.

TREASURER'S REPORT

MONTHLY BILLS

A motion was made by Mr. Pirolli to approve the monthly bills in the amount of \$43,475.27 seconded by Mrs. Slemmer. A question was raised as to the legal fees to date. Mrs. Collings advised the legal fees of Armstrong vs. Tullytown to date is \$27,255.19. All of Council was in favor of the motion; the motion carried.

RECONCILIATION STATEMENT

Mr. Pirolli made a motion to approve the Reconciliation statement for May, 2016, seconded by Mr. Shellenberger. All of Council was in favor of the motion; the motion carried.

Paul Robinson, PFM and PLGIT, made a presentation regarding PA Act 10. He advised this Act is allowing local governments and school districts in Pennsylvania some new investment options. He commented that the Borough should start to see the yields and interest returns significantly if they choose to go this route.

Mr. Robinson distributed information to Council which he reviewed. Mr. Robinson advised he is working on new policy that Borough will have to draft in the future.

He further advised this has been going on in many other states over the years—new for Pennsylvania.

Mr. Robinson advised that the Borough is not mandated to do this—they can stick with traditional government investments.

Mr. Pirolli commented that the Finance Committee will meet with Mr. Robinson to discuss further.

COMMUNICATIONS

Mrs. Conner advised that we received a letter of resignation from Rob Unrath on the Park & Recreation Committee.

Mrs. Conner also advised a letter of resignation was received from Pat Carroll on the Shade Tree Commission.

GENERAL BUSINESS

2015 AUDIT PRESENTATION

Mr. Biff Coyne of Spear, Coyne & Co. presented the Audit to Council. He commented that he audited and tested and found it is materially correct.

Mr. Coyne reviewed the general fund and expenditures for 2015 and explained to Council.

After discussion and questions, Mr. Pirolli made a motion to approve the 2015 Annual Audit and authorize filing and advertisement of the annual Audit. Mrs. Grady seconded the motion.

Mrs. Kettler asked Mrs. Collings, Treasurer, if she reviewed the Audit and was satisfied. Mrs. Collings advised that she was satisfied.

Mr. Shellenberger asked why we are almost \$3 million underfunded for our police and non-uniformed pension plans. He asked if the Borough has funded it every year. Mr. Coyne advised that the Borough has funded its minimum municipal obligation every year which is calculated by the Actuary.

Mrs. Smith advised that it was recognized last year by Council that we were underfunded and we made an additional contribution to each of the pension funds and have stepped up our minimum contribution based on the new actuary. She commented that as we expect to get to retirement, we will get to the 80% funding which the state recommends.

Mr. Pirolli commented that if the Borough contributes the total amount at one time, the State will not give us any money. Mr. Pirolli advised that we were misinformed by the old Actuary so Council hired a new Actuary to get us back on track. Mrs. Kettler commented that we are in better shape than the State.

Vote was taken: all of Council was in favor of the motion; the motion carried.

PIROLI MINOR SUBDIVISION—PUBLIC HEARING ON APPROVAL

Mr. Sellers advised the application is for approval of preliminary and final minor subdivision plan for TMP #46-002-006-002 located on north side of Bordentown Road—applicants Mark Pirolli and Matt Pirolli.

He further advised that under the Tullytown Borough Subdivision Land Development Ordinance, an application for a subdivision plan requires a hearing by Council at a public meeting and a vote. He indicated the applicants' request approval to subdivide the existing parcel into 2 lots for single family dwellings; one with 20,235 square feet and the other 74,081 square feet—lot in the Light Industrial District.

Mr. Sellers advised that the applicant has applied for a use variance to the Zoning Hearing Board to allow construction of a dwelling. He added that variance was approved by the Zoning Hearing Board on May 4, 2016.

He further advised that the Bucks County Planning Commission has issued its review letter of January 28, 2016. He added this subdivision plan has been reviewed by the Borough Planning Commission which has recommended that it be granted by Council with certain waivers and conditions as detailed in the Gilmore & Associates letter of May 6, 2016. The Planning commission also recommended approval conditioned on compliance with the Bucks County Planning Commission review letter of January 28, 2016 and the applicants obtaining necessary approvals from Penndot, the LBCJMA and the Bucks County Conservation District.

Mark Pirolli, 608 Main Street, Tullytown, one of the applicants, was present for the hearing. Mr. Sellers and Mr. Mark Pirolli referred to the Gilmore & Associates letter and discussed the following waivers are noted as being requested by the applicants:

- Waiver requested to draw the plan at a scale of 1 inch to equal 30 feet in lieu of the required 1 inch equaling 100 feet or 1 inch equaling 50 feet otherwise required.
- Waiver requested from providing the locations, names, width of streets, railroads, property lines and names of owners, water courses, sanitary sewers, storm drains and similar features within 400 feet of the site.
- Waiver requested for providing curbs along all existing streets (letter states no curbs currently exist along Bordentown Road)
- Waiver requested for providing sidewalks along all existing streets (letter states no sidewalks currently exist along Bordentown Road)
- Not listed, but another waiver requested from landscape buffers and street trees. Mr. Mark Pirolli agreed that Mr. Sellers correctly stated the waivers requested.

Mr. Sellers indicated that the letter from Gilmore Associates also specifies certain items that the Planning Commission made conditions for approval; namely,

- A certification of water and sewer facilities for the proposed water and sanitary sewer connections should be provided.
- Any applicant who encroaches within the legal right-of-way of a state highway to obtain a highway occupancy permit from PennDOT. The applicant is proposing driveway access to Bordentown Road.
- A requirement of a minimum of 1,500 square feet of suitable recreation land provided per dwelling within all residential subdivisions or land developments unless the developer agrees to a fee in lieu of the section cited. (noted the applicant should discuss recreation land with the Planning Commission and Council).
- An erosion and sedimentation control plan to be submitted to the Bucks county Conservation District.
- All gas, electric, telephone and other utilities as well as communications services both main and service lines to be provided by underground cables and/or wires installed in accordance with prevailing standards and practices of the utilities. (noted that should be added to the plan stating all utilities should be located underground)
- Exception criteria for regulated activities that create impervious surfaces less than 5,000 square feet for a parcel greater than 1 acre in size is except from the requirements to create a drainage plan
- Item 7 should be added to the plan and prepared with submission:
 1. signed property owners' statement
 2. design engineer's signature block
 3. operations and maintenance agreement
 4. access note
 5. stormwater modification note.
- Mr. Sellers noted that on Page 3, items 2 and 3 under additional review comments, there are two additional items which would represent conditions for approval:
 1. Legal description shall be prepared for lots 1 and 2, those to be signed and sealed by a land surveyor registered in the Commonwealth of Pennsylvania and
 2. New deeds for both properties to be prepared and recorded in conjunction with the minor subdivision plan at the Bucks County Courthouse.
- Mr. Sellers stated one further condition: the applicants will reconfigure the driveway with the design acceptable to the Borough Engineer to reduce the total impervious

surface while still permitting two off-street parking spaces and further allowing vehicles to turn around on the property without backing onto Bordentown Road. Mr. Pirolli advised he recalled that condition.

- The condition that there will be compliance with the Bucks County Planning Commission review letter of January 28, 2016 and approvals from Penndot, LBCJMA, and Bucks County Conservation District.

Mr. Mark Pirolli stated, on behalf of the applicants, that the conditions are agreeable to him and will comply with those if Council approves the subdivision.

Public hearing was opened for questions or comment.
There were no comment or questions, therefore the public hearing was closed.

Mr. Kurt Schroeder, of Gilmore & Associates advised he had nothing further to add.

Mr. Sellers advised that Council persons Matt Pirolli and Holly Kettler will abstain on this matter per his advice given the conflict of interest on this particular item.

Ms. Gahagan made a motion to adopt Resolution #346 approving the preliminary and final minor subdivision plan with the appropriate waivers and conditions stated here this evening. Mrs. Grady seconded the motion.

The vote of Council was 5 in favor, 2 abstentions (Mr. Pirolli, Mrs. Kettler). The motion carried.

ONE APPOINTMENT TO ENVIRONMENTAL ADVISORY COUNCIL

Mrs. Conner advised that Faithe Longo-Earnest was interested in being appointed to the Environmental Advisory Council. Mrs. Kettler made a motion to appoint Faithe Longo-Earnest to the Environmental Advisory Council for a 3-year term, seconded by Mrs. Grady. All of Council was in favor of the motion; the motion carried.

ONE APPOINTMENT TO CABLE ADVISORY COMMITTEE

Mrs. Conner advised that Anna Arbuthnot's appointment expired and she expressed interest in being re-appointed to the Committee. Mr. Pirolli made a motion to re-appoint Anna Arbuthnot to the Cable Advisory Committee for a 3-year term, seconded by Mrs. Kettler. All of Council was in favor of the motion; the motion carried.

ONE APPOINTMENT TO PARK & RECREATION COMMITTEE

Mrs. Conner advised that Anna Arbuthnot expressed interest in being appointed to the Committee. Mrs. Kettler made a motion to appoint Anna Arbuthnot to the Park & Recreation Committee, seconded by Mrs. Slemmer. The motion carried with a unanimous vote of Council in favor of the motion.

**DONATE OLD POLICE VEHICLE TO BUCKS CO TECH SCHOOL—
CONSIDERATION/RESOLUTION**

Chief Doyle advised that we have a 2009 Ford Crown Victoria. He asked Council if they would consider donating this vehicle to the Bucks County Technical High School. He added it will serve 3 purposes; namely, 1) the students in the Automotive division could fix the problems that are mechanically wrong with the car, 2) the outside of the car can be fixed and painted by students, and 3) the public safety division of the Tech school can utilize—they have a police, fire and EMS program that the kids learn about firefighting, emergency medical services and police law enforcement.

Mrs. Kettler made motion to adopt Resolution #347, authorizing the sale of the personal property of the 2009 Ford Crown Victoria to the Bucks County Tech School in the amount of \$1.00. Mr. Pirolli seconded the motion. All of Council was in favor of the motion.

Mrs. Kettler commented this is a great idea. She asked how this came about. Chief Doyle advised that every year the Tech School has their State exams and he is one of the volunteers that assesses the students on their skills. He added during that time, he noticed they needed a car.

PARK BENCHES: 1) AUTHORIZE PURCHASE 2) RESOLUTION ON DONATIONS

Mr. Pirolli made a motion to adopt Resolution #348, establishing procedures for donations, seconded by Mrs. Kettler. All of Council was in favor of the motion.

Mrs. Conner explained the benches and plaque to be purchased. She advised that she obtained a quote from General Recreation Inc, which is part of the co-stars contract. Mrs. Conner distributed information to Council on cost of purchasing either 3 or 5 benches at this time. Council agreed to purchase 5 benches at this time. Ms. Gahagan asked what color we would use. After discussion, Council agreed to order 5 colors.

After discussion, Mr. Pirolli made a motion to purchase 5 benches in different colors from General Recreation Inc in the amount of \$3,500. Mr. Shellenberger seconded the motion.

Kelly Donlen, 10 Lakeside Drive, Levittown, asked the process for this donation. Mrs. Conner commented that Kelly can contact her.

Chris Shellenberger, 229 Kenwood Drive, S., Levittown asked if families can have choice to where the benches are placed—either the Tullytown Park or Levittown Park. Council agreed that the donators can determine what Park they wish the bench to be placed.

The motion passed with a unanimous vote of Council in favor of the motion.

Mr. Pirolli made a motion to purchase 5 engraved plates from Tullytown Plastics Inc not to exceed \$125.00. Mrs. Kettler seconded the motion. All of Council was in favor of the motion; the motion carried.

TREE SURVEY—DISCUSSION

Mr. Jim Chase, member of Shade Tree Commission, advised that Shades of Green conducted the survey of the trees along Main Street. Mr. Chase commented that the survey was excellent—very detailed for the fee that he charged.

Mr. Chase commented that the trees have not been managed properly by other companies that we have used in the past. He suggested that we hire Mr. DiNardo of Shades of Green to oversee the operation of carrying out his report, if that is what the Council wants to do.

Ms. Gahagan asked if Council is going to take care of this maintenance this time only and then leave the responsibility to the property owner for future. Mrs. Smith advised that at this time it is the property owner's responsibility.

Mrs. Kettler commented that the Borough did put these trees in. Ms. Gahagan suggested that if the property owner wants to keep the tree, then going forward they have to maintain them. Mrs. Kucher commented or they can have them removed.

Mr. Chase stated that Ordinance #346, states in one of the sections that the Shade Tree Commission shall have exclusive custody and control of the shade trees along all of the highways and streets. He commented not the residents.

Mr. Sellers advised the Shadetree Commission Ordinance is an ordinance that creates the Commission for purposes of basically administering—doing the surveys, making recommendations to Council. He added it doesn't transfer ownership rights—that still falls under State statute. Mr. Sellers stated that the street trees remain the responsibility of the adjoining property owner unless the municipality takes on as they did in the past the program of putting in all the trees on the street and then taking action later. He commented that the ability to actually do things going forward is going to remain a policy question to be determined by Council. Mr. Sellers stated that the Shadetree Commission's purpose is to make recommendations and, as the ordinance states, they do have powers if the property owner comes to them requesting to cut a tree down, they have the authority to make those decisions. He suggested Council review the ordinances and discuss at the next meeting.

Mrs. Kucher commented that when we formed the Shadetree Commission, Council agreed that the Shadetree Commission would make recommendations but the final decision would be left to Council. She added that property owners were contacted door to door and advised that if you want the tree, you are responsible for it—she feels that maybe we should look into the ordinance as to the way it is written.

Mr. Sellers commented that the individual trees remain the responsibility of the property owner because that is the law and Council has not adopted a policy otherwise. He added the Shadetree ordinance is to administer certain authority with respect to street trees but not to transfer responsibility for them totally to the Borough nor to the Shadetree Commission.

Mrs. Kettler asked if we are discussing the Ordinance with reference to all street trees in the entire Borough. Mr. Sellers commented that if it is a street tree, it will fall under that category. He added there is a big difference in talking about individual trees and a policy position where a Borough assumes responsibility and takes it away from the homeowner who otherwise has it under state law. He added Council can then decide if they want to go beyond what the state law says or not when it comes to dealing with an entire program for the street trees.

Mrs. Kettler commented that she remembers when the trees were put in and that was done by the Borough. She didn't think they asked every property owner. Mr. Chase advised that the old engineering firm said they asked the residents. She commented that we also have to discuss if the property owners don't want anything to do with the trees. She feels that if the Borough is going to do it, it will be a one-time deal. Mr. Chase agreed. He also indicated that it was mentioned on the Shadetree ordinance that the Commission is responsible for collecting fines, etc. and he doesn't feel that is right. He commented that the Borough's professionals should take care of that.

Mrs. Kucher advised this matter will be tabled until the next Council meeting.

BOROUGH PICNIC EXPENSES

Mrs. Kettler made a motion to approve the expenditure of Creative Face Painting for Borough picnic in the amount of \$550, seconded by Mrs. Grady. All of Council was in favor of the motion. The motion carried.

Mr. Pirolli made a motion to approve the expenditure of \$3,450 for Pony Express for Borough picnic. Mrs. Kettler seconded the motion. All of Council was in favor of the motion; the motion carried.

STREET LIGHTS PROPOSAL—CONSIDER ACCEPTANCE

Mrs. Smith distributed a packet to Council for review which she explained to Council. She advised that Suburban has done this assessment for a number of municipalities—she also advised that there are recommendations included in her packet. Mrs. Smith advised that Tullytown is one of only 3 Boroughs in the County that has not purchased the lights as yet.

She is asking Council to approve the proposal of Suburban Lighting in the amount of \$10,000 to do the assessment, project management of buying the poles from PECO and should we decide to do the LED lights, they will do the design of the LED installation and project management of that.

After questions and discussion, a motion was made by Mr. Pirolli to accept the proposal of Suburban Lighting not to exceed price of \$10,000 seconded by Ms. Gahagan.

Mrs. Kucher asked if the \$10,000 is part of the \$354,000. Mrs. Smith advised that is correct.

Jim Chase, 633 main street, Tullytown, commented that PECO and Verizon wires are on these poles that the Borough is thinking of purchasing. He doesn't see how that can happen. Mrs. Smith commented that PECO is actually pushing the Borough to do this—she added this is really a great deal for the Borough. Mr. Chase agreed it is a good idea.

Roll call vote was taken:

Mrs. Grady—for
Mrs. Kettler—for
Mrs. Slemmer—for
Mr. Pirolli—for
Ms. Gahagan—for
Mr. Shellenberger—for
Mrs. Kucher—for

All of Council was in favor of the motion; the motion carried.

FIRE COMPANY PARK RENTAL

A motion was made by Mr. Pirolli to waive the \$60.00 fee for the Fire Company to rent the park. Mrs. Grady seconded the motion. All of Council was in favor of the motion; the motion carried.

EXPENSES FOR COMMUNITY PARK

Mrs. Smith advised that Council needs to pay fees to the reviewing agencies for our new park over by Home Depot. She commented they have finished the design and we are ready to file it with DCNR and NPDES. She added the county and state have a set of fees to review those plans. She asked that Council vote to allow us to pay those fees.

Mrs. Kettler made a motion to authorize payment for administration filing fee for a general permit of \$500.00 payable to Bucks County Conservation District Clean Water Fund, seconded by Mr. Shellenberger. The motion passed with a unanimous vote of Council in favor.

Mrs. Kettler made a motion to authorize payment of fees for disturbance in the amount of \$400.00 payable to the Commonwealth of Pennsylvania Clean Water Fund, seconded by Mr. Shellenberger. All of Council was in favor of the motion; the motion carried.

A motion was made by Mrs. Kettler to authorize payment of fee for E and S Review in an amount not to exceed \$1,850.00 payable to Bucks County Conservation District for the community park. Mr. Shellenberger seconded the motion. All of Council was in favor of the motion; the motion carried.

Mrs. Kettler asked when we are looking at ground breaking for that project. Mrs. Smith is predicting late summer early fall for groundbreaking.

BOROUGH REPORTS

MAYOR'S REPORTS

Mayor Cutchineal also commended the parade committee on the excellent job on the parade—he said he received a lot of good feedback. He added the budget amount for the parade was \$18,000 in which Council approved \$15,600 and we came in about \$14,700. Mayor Cutchineal announced the bicycle winners: 1st place – Nicholas Schilling-12 yrs. old, 2nd place—John Mills—8 yrs. old. The house winners: 3 Pebble Lane, Levittown, and 396 Main Street, Tullytown.

Mrs. Grady advised there are supposed to be 2 winners from each side. Chief Doyle said they took pictures the day of the parade so they can review and establish the other winners.

Mayor Cutchineal mentioned St. Mike's Fair will be held June 28th through July 10th.

Chief Doyle advised that Officer Kyle Heasley will be leaving in the next few weeks. He commented that it is not on the agenda but he vetted an individual for a part-time police job. He commented that we are already down officers and the Fair is coming into town and asked that Council hire another part-time officer this evening. He recommended hiring Zachary Waltman contingent on him passing the final examinations.

Mr. Pirolli made a motion to hire Zachary Waltman as part-time police officer, contingent on his passing the final examinations, seconded by Mrs. Grady. All of Council was in favor of the motion; the motion carried.

Chief Doyle also commented that he emailed Council regarding the purchase of new patrol rifles for vehicles. He commented that, according to the solicitor, this will have to be passed by resolution as it is the trade of real property for new property. He added the cost of 3 new patrol rifles is \$2,220.00 minus the trade-in value of \$1,200 which leaves a balance for all 3 patrol rifles of \$1,020.00. He asked if Council would be acceptable to purchase these rifles for the police vehicles.

Mr. Pirolli made a motion to adopt Resolution #349 which would recite the trade-in value and the remaining purchase price of \$1,020.00, seconded by Mr. Shellenberger.

Mr. Pirolli asked how old the existing rifles. Chief Doyle advised that they purchase the rifles in 2006. He added that we are in the replacement plan—handguns were replaced a few years ago. Mr. Pirolli asked if there are a lot of uses of the rifles. Chief Doyle commented yes

that is correct. He added with the amount of part-time police officers they go through, these rifles are used regularly.

The motion passed with a unanimous vote of Council in favor.

Chief Doyle also commented that regarding the optics that are on these rifles—he advised there was a recall from Eotech; therefore, he is sending the optics back and he should be able to put new optics on these rifles at little or no cost.

COORDINATOR'S REPORT

Mrs. Smith advised that the Borough has received notification from Waste Management that the free curbside trash pick-up that they have been providing will end when the landfill closes predicted for May, 2017. Mrs. Smith distributed information to Council spelling out the options available to the Borough. She asked for Council's approval to prepare specifications and go out to bid for E Waste Company to perform the trash pick-up including the recycling asking for 2 different prices: 1) twice a week, plus recycling and 2) once a week, plus recycling. She also mentioned that Council will have to discuss how we will handle bulk and lawn waste as we will not be able to deposit it at the landfill for free anymore.

After discussion, a motion was made by Mr. Pirolli to authorize the coordinator to complete and advertise the request for proposals for curbside trash and recycle pick-up to begin after closure of the landfill in May, 2017. Mrs. Kettler seconded the motion.

Mr. Pirolli commented that he discussed with Mrs. Smith for her to call Waste Management to have pick-ups start now if we get them to agree to once a week pick-up to cut our costs and maybe they will extend our pick-ups. Mrs. Smith advised she has set up meeting with Waste Management for this Thursday.

All of Council was in favor of the motion; the motion carried.

Rich Hart, 50 Stream Lane, Levittown, asked how this will be billed and administrated. Mrs. Smith commented that Council will decide on that after we receive cost figures.

Regarding the Borough Picnic, Mrs. Smith mentioned they are thinking about having a dunk tank for the picnic.

Mrs. Smith advised that the second pavilion was stained and sodded before the parade. She mentioned that she distributed information to Council regarding park policies.

Regarding FEMA, Mrs. Smith advised that the maps will be published this summer. She added that she is working with Mike Fitzpatrick's office. She stated that our engineer did find the reason why the reality of what we experienced is so different from what the maps are saying--a meeting will be set up with FEMA later this month.

Mrs. Smith advised that she distributed a detailed synopsis of zoning and code enforcement so that we have good information to give residents.

Mrs. Kettler mentioned that she sees there is substantial savings with the public works doing the work in the soundproof interview room.

SOLICITOR REPORTS

Mr. Sellers advised that Council has received notice of an injury under the Heart and Lung Act. He commented this is a required acceptance of the notice.

Mr. Pirolli made a motion to accept the notice of injury for police employee, payroll #1086 under the Heart and Lung Act. Ms. Gahagan seconded the motion. All of Council was in favor of the motion; the motion carried.

ENGINEER'S REPORT

Regarding the Community Park, Mr. Schroeder commented that Gilmore Associates is actively preparing that for public bid, they did finalize the design plans and they are getting circulated through for outside review and approvals. He added they hope to put the bid package together and publicly bid it in the next few weeks to a month depending on the timing. He added they will be involved throughout the construction when that begins.

Mr. Schroeder advised that they filed the application to Penndot for the Highway Occupancy needed for the inlet work within the state right-of-way. He added they should hear within the next 30 days.

Mr. Schroeder indicated that Mrs. Smith contacted him last week so they are going to begin working with Public Works Department on the other inlet replacements throughout town and the reconstruction that goes with that.

MISCELLANEOUS COUNCIL BUSINESS

There was no miscellaneous Council business discussed.

ADJOURNMENT

There being no further business, a motion was made by Mr. Pirolli to adjourn the meeting, seconded by Mr. Shellenberger. All of Council was in favor of the motion; the motion carried.

The meeting was adjourned at 8:55 pm.

Respectfully submitted



Nancy Conner
Borough Secretary