

TULLYTOWN BOROUGH COUNCIL MEETING

FEBRUARY 7, 2017

Vice President, Joe Shellenberger, called the meeting of the Tullytown Borough Council to order on Tuesday, February 7, 2017 at 7:00 p.m.

Mayor Cutchineal asked for a moment of silence for Gerald Slager and Nancy Sheridan who recently passed away.

Present at the meeting:

Mayor Cutchineal
Councilwoman Grady
Councilwoman Kettler
Councilwoman Slemmer
Councilman Pirolli
Councilwoman Gahagan
Councilman Shellenberger
Councilwoman Kucher—absent due to illness

Also present:

Michael T. Sellers, Esq., Borough Solicitor
Sean Nagy, Gilmore & Associates, Inc, Borough Engineer
Alison Smith, Borough Coordinator
Joe McPadden, Borough Treasurer
Nancy Conner, Borough Secretary

SOLICITOR'S REPORT ON EXECUTIVE SESSION

Mr. Sellers advised that Council met in executive session before this evening's Council meeting to discuss status of pending litigation of Tullytown Borough vs. River's Edge, status of business tax litigation matters, claim against PECO, status of pending litigation of Armstrong vs. Tullytown Borough and a code enforcement issue.

PUBLIC COMMENT

There was no public comment for the evening.

COUNCIL MINUTES

JANUARY 3, 2017 COUNCIL MEETING MINUTES

A motion was made by Mrs. Kettler to approve the minutes of the January 3, 2017 Council meeting, seconded by Mrs. Grady. All of Council was in favor of the motion. The motion carried.

TREASURER'S REPORT

MONTHLY BILLS

A motion was made by Mr. Pirolli to approve the monthly bills in the amount of \$40,691.19, seconded by Mrs. Kettler. All of Council was in favor of the motion; the motion carried.

RECONCILIATION STATEMENT

A motion was made by Mr. Pirolli to approve the Reconciliation statement for January, 2017, seconded by Ms. Gahagan. All of Council was in favor of the motion; the motion carried.

COMMUNICATIONS

Mrs. Conner advised she had no communications for the month.

GENERAL BUSINESS

AUTHORIZE BOROUGH COORDINATOR TO PREPARE REQUESTS FOR PROPOSALS FOR BOROUGH PICNIC—FOOD, FUNNEL CAKES, FIREWORKS

Mrs. Smith advised last year we reduced the amount of food the vendor has to provide from 1,200 to 800 people. She added that we sold 672 tickets last year and asked Council if they wanted to leave at the 800 or drop to 700 for the request for proposals. Council agreed to dropping to 700. Mrs. Smith advised that we do have the option to increase the number closer to the picnic.

Mr. Pirolli made a motion to authorize the Borough Coordinator to prepare requests for proposals for the Borough picnic for the food, funnel cakes and fireworks and to drop the amount of people to 700 in the request for proposals. Mrs. Kettler seconded the motion. All of Council was in favor of the motion; the motion carried.

PURCHASE PARK BENCHES FOR TULLYTOWN CANAL PARK—LEVITTOWN

Mrs. Smith advised that within the design for the Park there is a particular bench called out by the design engineer which is a steel coated structure. She discussed the fact of residents buying a "memory" bench they can contribute \$750.00 towards the cost of the one of the benches in the new park that can offset the \$1,000 cost of the bench.

After discussion, Mrs. Kettler made a motion to authorize Mrs. Smith to purchase the park benches for the Tullytown Canal Park in the amount of \$17,031.00. Mr. Pirolli seconded the motion. All of Council was in favor of the motion; the motion carried.

Chris Shellenberger, 229 Kenwood Drive S, Levittown asked why Council isn't purchasing the same benches that were purchased in the Municipal Park. Mrs. Smith advised they are not as pretty and we tried to find something that is nice looking at a reasonable cost. Mrs. Shellenberger thought the recycled benches were more durable—she is concerned that the paint will chip. Mrs. Smith advised they are guaranteed for 10 years and it is a coating.

CONSIDERATION—APPROVE JOE SHELLENBERGER/MARY ANN GAHAGAN AS VOTING DELEGATE/ALTERNATE VOTING DELEGATE FOR PSAB CONFERENCE

Mrs. Conner advised that Mr. Shellenberger and Ms. Gahagan will be attending the PSAB conference this year. She advised that Council must approve them as voting delegates.

Mr. Pirolli made a motion to authorize Joseph Shellenberger to act as voting delegate on behalf of Tullytown Borough Council with respect to elections and other proposed resolutions and policies that may come before the business meeting of the PSAB at its annual conference in Hershey, PA this coming May, 2017. Mrs. Grady seconded the motion.

The vote of Council was as follows:

Mrs. Grady—for
Mrs. Kettler—for
Mrs. Slemmer—for
Mr. Pirolli—for
Ms. Gahagan—for
Mr. Shellenberger—abstain

The vote was 5 in favor, 1 abstention; the motion carried.

Mr. Pirolli made a motion to authorize Mary Ann Gahagan to be an alternate voting delegate to act on behalf of Tullytown Borough Council, in the event voting delegate Joseph Shellenberger is unable to participate in proceedings of the business meeting of the PSAB at its annual conference in Hershey, PA this coming May, 2017. Mrs. Slemmer seconded the motion.

The vote of Council was as follows:

Mrs. Grady—for
Mrs. Kettler—for
Mrs. Slemmer—for
Mr. Pirolli—for
Ms. Gahagan—abstain
Mr. Shellenberger—for

The vote was 5 in favor, 1 abstention; the motion carried.

D.A.R.E. GRADUATION DONATION REQUEST FROM WALT DISNEY ELEMENTARY SCHOOL

Mrs. Conner advised that the Walt Disney School requested a donation of \$500 for their D.A.R.E. graduation.

Mrs. Grady made a motion to approve the contribution of \$500.00 to Walt Disney Elementary School for their D.A.R.E. graduation. Mr. Pirolli seconded the motion. All of Council was in favor of the motion; the motion carried.

CHANGE ORDER—TULLYTOWN CANAL PARK—CONSIDERATION

Mrs. Smith explained that during the construction for the installation of the water line for the fountains, the contractor came across a 48" storm water pipe that had been abandoned in place—originally installed by Levitt. She added that they decided it was better that the contractor handle this versus our Public works. Mrs. Smith advised the cost is \$3,700.00.

A motion was made by Mr. Pirolli to approve Change Order #1 for the Tullytown Canal Park in the amount of \$3,700.00 for work related to the removal of an abandoned storm water pipe not previously known. Ms. Gahagan seconded the motion.

The vote of Council was as follows:

Mrs. Grady—for
Mrs. Kettler—for
Mrs. Slemmer—for
Mr. Pirolli—for
Ms. Gahagan—for
Mr. Shellenberger—for

All of Council was in favor of the motion; the motion carried.

RECYCLING ORDINANCE—AUTHORIZE ADVERTISING OF AMENDMENT

Mr. Sellers explained that the proposed amendment to the Recycling Ordinance are changes in the definition section and also to specify in the one section that recyclable materials are to be established by Borough Council resolution.

Mr. Pirolli made a motion to authorize advertisement of the amendment to the Recycling Ordinance, seconded by Ms. Gahagan.

SOLID WASTE ORDINANCE—RESOLUTION ADOPTION

Mr. Sellers explained this resolution is authorized by the Ordinance. He stated that it now provides specific dates, times and containers for trash collection from dwellings. Mr. Sellers further explained the resolution to Council.

Mr. Pirolli made a motion to adopt Resolution #367, seconded by Mrs. Grady.

Ms. Gahagan questioned if the 96 gallon containers supplied by the Borough's contractor if they are being supplied for free. Mr. Sellers advised that the cost of the containers was included as part of the bid specifications. Mrs. Smith added that we own the containers after the 3 ½ years.

Mr. Shellenberger asked if they don't pick up trash on the mentioned holidays, will they pick up the day after the holiday. Mr. Sellers advised that is correct—the contract specifies that.

The motion carried with a unanimous vote of Council in favor of the motion.

DONATION TO TULLYTOWN FIRE COMPANY—CONSIDERATION

Mrs. Conner advised that the annual donation to the Fire Company was budgeted for \$111,000.

Mr. Pirolli made a motion to contribute \$111,000 to the Fire Company, seconded by Mrs. Grady.

The vote of Council was as follows:

Mrs. Grady—for
Mrs. Kettler—for
Mrs. Slemmer—for
Mr. Pirolli—for
Ms. Gahagan—for
Mr. Shellenberger—for

All of Council was in favor of the motion; the motion carried.

COMMITTEE REPORTS

There were no Committee reports for the month.

BOROUGH REPORTS

MAYOR'S REPORT

Mayor Cutchineal advised the latest update on the turnpike bridge closure is that it will be closed until at least April 1st. He advised that we will keep the people updated as they learn more about it.

Mayor also advised that the next parade committee meeting will be held Thursday, February 16th at 5:00 p.m. He added that we need volunteers so please come out to help.

Mayor Cutchineal also advised that Mothers Against Drunk Driving has asked us to support their efforts through a proclamation. He asked Mrs. Conner to place this on the March agenda.

COORDINATOR'S REPORT

Mrs. Smith advised the Tullytown Canal Park will have a water line connection that has to be made to DLC's 10" water main.

Mr. Pirolli made a motion to authorize the solicitor and borough coordinator to take those steps necessary to make application for a water line connection located within the existing easement of record, for future service to Tullytown Canal Park fountains. Mrs. Slemmer seconded the motion.

All of Council was in favor of the motion; the motion carried.

Mrs. Smith advised that Public Works, in order to save money for the Park, is doing some of the work—planting trees, installing benches and trash cans. She added they will do the paver and installation for the corridor. She added that we have budgeted \$60,000 for all of the materials to do that and we are coming in under budget. Mrs. Smith commented that as of now, the contractor is on schedule.

Mrs. Smith commented that they have been looking at investment returns and they are not as good as they were previously. She advised that both PLGIT and Sterling are meeting with officials to go through the mechanics of how they buy and sell and how the Borough is being charged for it. She advised PLGIT is coming in this Wednesday at 1:00 p.m. and Sterling is coming in next week Wednesday at 2:30 p.m.

Regarding the trash collection, Mrs. Smith advised that this will be a big change—it will be once a week pick up and residential only. She added that commercial properties will be expected to find their own trash service. She commented that we are putting together letters for the residents. Mrs. Smith advised that we will send out letters closer to the date.

Mrs. Smith advised that we have been charged for 47 lights by PECO that don't exist—we have written them a letter and started to deduct the money they have been charging us and they have responded and we are expecting another response. She indicated we are going back and forth with PECO on this matter.

Mrs. Smith advised that we had financial meeting with Borough officials. One of the items discussed was implementing purchase orders on the administration side—police department already does. Also, letters were sent to our investment firms regarding security and will expect responses at the meetings.

Mrs. Smith advised that Brown and Brown found savings for Borough insurance costs.

SOLICITOR'S REPORT

Mr. Sellers advised that Council recently did a minor amendment to the Floodplain ordinance and he read a letter commending the Borough on the revisions that were made and indicated that it brought the ordinance into compliance with the National Flood Insurance Program as required.

Mr. Sellers advised this is an important factor as it guarantees that flood insurance will be available going forward and the Borough is in full compliance with FEMA.

Mr. Pirolli asked if there is any date on the update of the maps. Mrs. Smith advised that they should be coming out with the maps March 21st. Mrs. Kettler commented that at this point we don't know if they are making any changes that we have requested.

ENGINEER'S REPORT

Mr. Nagy advised there is no further report for this evening.

MISCELLANEOUS COUNCIL BUSINESS

There was no miscellaneous Council business for the evening.

ADJOURNMENT

There being no further business, a motion was made by Mr. Pirolli to adjourn the meeting, seconded by Ms. Gahagan. All of Council was in favor of the motion; the motion carried.

The meeting was adjourned at 7:30 p.m.

Respectfully submitted,



Nancy Conner
Borough Secretary