

## **TULLYTOWN BOROUGH COUNCIL MEETING**

### **APRIL 4, 2017**

Vice President, Joe Shellenberger, called the meeting of the Tullytown Borough Council to order on Tuesday, April 4, 2017 at 7:00 p.m.

Mayor Cutchineal asked for a moment of silence for Marie Burton who recently passed away.

Present at the meeting:

Mayor Cutchineal  
Councilwoman Grady  
Councilwoman Kettler  
Councilwoman Slemmer  
Councilman Pirolli  
Councilwoman Gahagan  
Councilwoman Johnson  
Councilman Shellenberger

Also present:

Michael T. Sellers, Esq., Borough Solicitor  
Kurt Schroeder, Gilmore & Associates, Inc, Borough Engineer  
Alison Smith, Borough Coordinator  
Joe McPadden, Borough Treasurer  
Nancy Conner, Borough Secretary

### **SOLICITOR'S REPORT ON EXECUTIVE SESSION**

Mr. Sellers advised that Council met in executive session before this evening's Council meeting to discuss status of claim against PECO, the litigation regarding business taxes and an issue of financial control/security.

### **PUBLIC COMMENT**

Ronnie Baker, 288 Main Street, Tullytown, commented that the road crew drove fast on the Main Street early in the morning during the last snow storm. She did comment that they did a good job though.

Jim Chase, 633 Main Street, Tullytown, commented that the snow plows were going fast probably because the snow was so heavy they needed to get the force of the trucks behind the snow.

## **COUNCIL MINUTES**

### **MARCH 7, 2017 COUNCIL MEETING MINUTES**

A motion was made by Mr. Pirolli to approve the minutes of the March 7, 2017 Council meeting, seconded by Mrs. Slemmer. All of Council was in favor of the motion. The motion carried.

## **TREASURER'S REPORT**

### **MONTHLY BILLS**

A motion was made by Mr. Pirolli to approve the monthly bills in the amount of \$95,192.40 seconded by Mrs. Johnson.

Mrs. Kettler asked Borough Treasurer, Mr. McPadden, what the WatchGuard invoice was regarding. Mr. McPadden advised he will check into it and get back to her.

Mr. Pirolli asked the total of legal fees regarding the Armstrong matter. Mr. McPadden advised that amount has not changed since last month.

Roll Call vote was taken:

Mrs. Grady—for

Mrs. Kettler—for

Mrs. Slemmer—for

Mr. Pirolli—for

Ms. Gahagan—for

Mrs. Johnson—for

Mr. Shellenberger—for

The motion passed with a unanimous vote of Council in favor of the motion.

## **RECONCILIATION STATEMENT**

A motion was made by Mr. Pirolli to approve the Reconciliation statement for March, 2017, seconded by Mrs. Kettler.

Roll call vote was taken:

Mrs. Grady—for

Mrs. Kettler—for

Mrs. Slemmer—for

Mr. Pirolli—for

Ms. Gahagan—for

Mrs. Johnson—for

Mr. Shellenberger—for

All of Council was in favor of the motion; the motion carried.

## **COMMUNICATIONS**

Mrs. Conner advised that we received a thank you letter from Bucks County Health Improvement Partnership for the Borough's donation.

## **GENERAL BUSINESS**

### **CONSIDER PROPOSAL FOR FOOD FOR BOROUGH PICNIC**

Mrs. Smith advised that we received three (3) proposals for the food portion of Borough picnic:

- 1) Billy D's BBQ & Catering LLC -- \$8,500.00
- 2) Harvest Hospitality Group LLC -- \$7,686.36
- 3) Christina's Catering -- \$6,500.00

Mrs. Smith recommended that Council accept the proposal of Christina's Catering for \$6,500.00. She advised Christina's catered the picnic last year. Further advised that we changed number of people to minimum of 700 and can increase if we sell more tickets.

Mr. Pirolli made a motion to approve the proposal from Christina's Catering in the amount of \$6,500, seconded by Ms. Gahagan.

The vote of Council was as follows:

Mrs. Grady—for  
Mrs. Kettler—for  
Mrs. Slemmer—for  
Mr. Pirolli—for  
Ms. Gahagan—for  
Mrs. Johnson—for  
Mr. Shellenberger—for

The motion carried with a unanimous vote of Council in favor.

### **CONSIDER PROPOSAL FOR FUNNEL CAKES FOR BOROUGH PICNIC**

Mrs. Smith advised we only received one (1) proposal for funnel cakes; namely, KC Funnel Cakes in the amount of \$3,000.00. She advised we used KC Funnel Cakes last year for the same price. Mr. Pirolli asked if they will be using two (2) stations. Mrs. Smith advised they will.



Mr. Pirolli made a motion to accept the proposal of KC Funnel Cakes in the amount of \$3,000.00 for the Borough picnic. Mrs. Grady seconded the motion.

The vote of Council was as follows:

Mrs. Grady—for  
Mrs. Kettler—for  
Mrs. Slemmer—for  
Mr. Pirolli—for  
Ms. Gahagan—for  
Mrs. Johnson—for  
Mr. Shellenberger—for

All of Council was in favor of the motion; the motion carried.

### **CONSIDER PROPOSAL FOR FIREWORKS FOR BOROUGH PICNIC**

Mrs. Smith advised we received two (2) proposals:

1. International Fireworks Mfg. Co. -- \$7,400.00
2. D & M Fireworks -- \$10,000.00

She advised that International Fireworks did the show last year.

Mr. Pirolli made a motion to accept the proposal of International Fireworks Mfg. Co. in the amount of \$7,400.00, seconded by Ms. Gahagan.

The vote of Council was as follows:

Mrs. Grady—for  
Mrs. Kettler—for  
Mrs. Slemmer—for  
Mr. Pirolli—for  
Ms. Gahagan—for  
Mrs. Johnson—for  
Mr. Shellenberger—for

The motion passed with a unanimous vote of Council in favor of the motion.

### **ST. MICHAEL'S SCHOOL D.A.R.E. GRADUATION DONATION REQUEST**

Mrs. Conner advised that we received a request from St. Michael's School for a \$500 donation for their D.A.R.E. Graduation. Mr. Pirolli asked if we budgeted for that donation. Mrs. Conner advised that we did.

Mr. Pirolli made a motion to approve the \$500 D.A.R.E. graduation donation for St. Michael's School, seconded by Ms. Gahagan.

The vote of Council was as follows:

Mrs. Grady—for  
Mrs. Kettler—for  
Mrs. Slemmer—for  
Mr. Pirolli—for  
Ms. Gahagan—for  
Mrs. Johnson—for  
Mr. Shellenberger—for

All of Council was in favor of the motion; the motion carried.

#### **RICOH COPIER LEASE—CONSIDER LEASE CHANGE**

Mrs. Smith advised that the Ricoh copier lease expires this July and we have been receiving quotes from other companies. She added that we are waiting for another proposal so she suggested we table this until next month's meeting. She added we are looking at about a \$3,000 per year savings.

Mr. Pirolli made a motion to table this matter until next month, seconded by Mrs. Grady. The motion passed with a unanimous vote of Council in favor.

#### **YEARLY RENEWAL LEIGHTRONIX (GOV'T CHANNEL)---CONSIDERATION**

Mrs. Conner advised Leightronix is the company that hosts our website and government channel for the televised meetings and for our advertisements. She added the cost this year for the maintenance is \$2,388.00 which has not increased from last year.

Mr. Pirolli asked if we checked any other companies. Mrs. Conner advised we have not. She added this is tied in with the Webus equipment. She advised this company went to a new system last year which was cheaper and the price did not change this year.

Mr. Pirolli made a motion to approve the expense of Leightronix for yearly maintenance agreement in the amount of 2,388.00. Mrs. Slemmer seconded the motion.

The vote of Council was as follows:

Mrs. Grady—for

Mrs. Kettler—for

Mrs. Slemmer—for

Mr. Pirolli—for

Ms. Gahagan—for

Mrs. Johnson—for

Mr. Shellenberger—for

All of Council was in favor of the motion; the motion carried.

### **CONSIDERATION—RENEWAL HEALTH INSURANCE -- EMPLOYEES**

Mrs. Smith advised the health insurance for employees is up for renewal and there will be a 10% increase. She commented that the cost of the insurance is \$132,475.20 payable to Independence Blue Cross. She added this is the package that shows comparison shopping. She added that by going with the method of insurance that Council chose 4 years ago, we are saving approximately \$360,000 a year.

Mr. Pirolli made a motion to approve the proposal of Independence Blue Cross for comprehensive health insurance package for 2017-2018 in the amount of \$132,475.20. Mrs. Grady seconded the motion.

The vote of Council was as follows:

Mrs. Grady—for

Mrs. Kettler—for

Mrs. Slemmer—for

Mr. Pirolli—for

Ms. Gahagan—for

Mrs. Johnson—for

Mr. Shellenberger—for

All of Council was in favor of the motion; the motion carried.

### **CONSIDERATIONS FOR TULLYTOWN CANAL PARK**

#### **PURCHASE MULCH**

Mrs. Smith advised that Public Works is doing some of the work in the Park to save us money. She commented that there is about 300 yards of mulch to be applied as a safety surface for the Park play equipment at a cost of \$6,800.00 payable to General Recreation Inc.



Mr. Kettler made a motion to approve the expense of General Recreation Inc. for the job at the new Park for the 300 yards of mulch in the amount of \$6,800.00. Mrs. Johnson seconded the motion.

Mrs. Slemmer asked how much more cost for the rubber mulch. Mrs. Smith advised the quote was for approximately \$52,000. Mrs. Smith advised the mulch has to be renewed every 3 years. Ms. Gahagan asked if the rubber mulch would have to be renewed as often. Mrs. Smith advised no.

The vote of Council was as follows:

Mrs. Grady—for  
Mrs. Kettler—for  
Mrs. Slemmer—for  
Mr. Pirolli—for  
Ms. Gahagan—for  
Mrs. Johnson—for  
Mr. Shellenberger—for

The motion passed with a unanimous vote of Council in favor.

### *LEASE EQUIPMENT*

Mrs. Smith advised that we use the front end loader normally to spread the mulch. She added that in the new Park there is significant elevation change between the parking lot and the new playground which is fine, is good for ADA, and is meant to be good drainage off the parking lot into the Park. She added that the equipment spacing is much tighter so not easy to use the front end loader.

Mrs. Smith advised she found 2 companies that blow in mulch. She added the one company gave a guaranteed price of \$7,000. She indicated the other company (Sharp's Landscaping) gave a price of \$1,250 a day and believe that they can get between 75 and 100 yards done a day with Public Works using our front end loader to load them up to blow it out. She added that the best case scenario we would be done in 3 to 4 days as long as we didn't get really heavy wet weather. She indicated that if it's done in the 4 days, the cost would be \$5,142.32

Mrs. Gahagan made a motion to use Sharps Landscaping in an amount up to \$5,142.32. Mrs. Grady seconded the motion.

The vote of Council was as follows:

Mrs. Grady—for  
Mrs. Kettler—for  
Mrs. Slemmer—for  
Mr. Pirolli—for  
Ms. Gahagan—for  
Mrs. Johnson—for  
Mr. Shellenberger—for

All of Council was in favor of the motion; the motion carried.

#### **CURB STOPS**

Mrs. Smith advised the cost of curb stops is \$540.00.  
Mrs. Kettler made a motion to hire Merchon for the curb stops for \$540.00, seconded by Mrs. Slemmer.

The vote of Council was as follows:

Mrs. Grady—for  
Mrs. Kettler—for  
Mrs. Slemmer—for  
Mr. Pirolli—for  
Ms. Gahagan—for  
Mrs. Johnson—for  
Mr. Shellenberger—for

All of Council was in favor of the motion; the motion carried.

#### **COMMITTEE REPORTS**

There were no Committee reports for the month.

#### **BOROUGH REPORTS**

##### **MAYOR'S REPORT**

Mayor Cutchineal read the proclamation for MADD. He advised that Kelli Donlen was present this evening to accept the proclamation on behalf of MADD.

##### **COORDINATOR'S REPORT**

A copy of the Coordinator's report is attached to the minutes.

Regarding the Tullytown Canal Park, Mrs. Smith advised that progress is moving along. She added we would like to do a ribbon cutting ceremony sometime in early June. She



commented that there were a few complaints that there were duck ponds because the inlets are holding the water but when finished there should be no problem.

Regarding the playground equipment, Mrs. Smith advised there is an issue between the Borough and the equipment manufacturer about the foundation depth which she expects to be resolved in the next few days.

Mrs. Kettler asked how the trash contract is coming along regarding the location of residents versus commercial. Mrs. Smith advised that we provided Waste Management a list. She commented that it is up to the Borough on what properties not to pick up. She added that Council will discuss one more time.

Ms. Gahagan asked if they have any cans that are sized for seniors. Mrs. Slemmer commented that they do. Mrs. Smith advised she will look into this matter.

Mr. Jim Chase, 633 Main Street, Tullytown, asked if Waste Management will take the old trash cans as recycling. Mrs. Smith will get a definite answer from Waste Management.

#### **SOLICITOR'S REPORT**

Mr. Sellers advised he had nothing further this evening.

#### **ENGINEER'S REPORT**

Mr. Schroeder advised he had no further report this evening.

#### **MISCELLANEOUS COUNCIL BUSINESS**

There was no miscellaneous Council business for the evening.

#### **ADJOURNMENT**

There being no further business, a motion was made by Mr. Pirolli to adjourn the meeting, seconded by Mrs. Johnson. All of Council was in favor of the motion; the motion carried.

The meeting was adjourned at 7:34 p.m.

Respectfully submitted,



Nancy Conner  
Borough Secretary