

TULLYTOWN BOROUGH COUNCIL MEETING

April 2, 2019

President, Nina Chrzanowski called the meeting of the Tullytown Borough Council to order on Tuesday, April 2, 2019 at 7:00 p.m.

Mayor Cutchineal asked for a moment of silence for Tony Durante, who was raised in Tullytown Borough, who recently passed away.

Present at the meeting:

Mayor Cutchineal

Councilwoman Gahagan

Councilwoman Kettler—absent due to another commitment

Councilwoman Slemmer

Councilman Pirolli

Councilman Shellenberger

Councilwoman Johnson

Councilwoman Chrzanowski

Also present:

Thomas J. Walsh, Borough Solicitor

Kurt Schroeder/Elora Das, Gilmore & Associates Inc, Borough Engineer

Andy Warren, Borough Coordinator

Daniel Doyle, Chief of Police

Dan Pasciullo, Fire Marshal

Joe McPadden, Borough Treasurer

Nancy Conner, Borough Secretary

PUBLIC COMMENT

Bernadette Hart, 50 Stream Lane, Levittown, advised she is on the Committee for “Wreaths Across America” who put wreaths on the graves at Christmastime for our Veterans at Washington Crossing Cemetery. Mrs. Hart further advised that they are starting fundraiser which is an Easter egg hunt next Saturday, April 13th at the Terchon VFW Post.

COUNCIL MINUTES

March 5, 2019 Council Meeting

Mrs. Johnson made a motion to approve the minutes of the March 5, 2019 Council meeting, seconded by Mr. Pirolli.

The motion passed with a 5-1 vote of Council in favor. (Mr. Shellenberger abstained as he was not present at the meeting.)

TREASURER'S REPORT

MONTHLY BILLS

Mr. Pirolli made a motion to approve the bills in the amount of \$43,688.88, seconded by Mr. Shellenberger.

Roll Call vote was taken:

Ms. Gahagan—for

Miss Slemmer--for

Mr. Pirolli—for

Mr. Shellenberger--for

Mrs. Johnson--for

Mrs. Chrzanowski--for

All of Council was in favor of the motion; the motion carried.

RECONCILIATION STATEMENT

Mr. Pirolli made a motion to approve the Reconciliation Statement for March, 2019, seconded by Ms. Gahagan.

Roll call vote was taken:

Ms. Gahagan—for

Miss Slemmer--for

Mr. Pirolli—for

Mr. Shellenberger--for

Mrs. Johnson--for

Mrs. Chrzanowski--for

The motion passed with a unanimous vote of Council in favor.

COMMUNICATIONS

Mrs. Conner advised that Bobbi DePalo submitted a letter of resignation as board member of the LBCJMA, effective June 30, 2019.

A motion was made by Mrs. Johnson to accept Bobbi DePalo's resignation, effective June 30, 2019, seconded by Mr. Pirolli.

Roll call vote was taken:

Ms. Gahagan—for

Miss Slemmer—for

Mr. Pirolli—for

Mr. Shellenberger—for

Mrs. Johnson—for

Mrs. Chrzanowski—for

The motion passed with a unanimous vote of Council in favor.

GENERAL BUSINESS

ZONING HEARING—75 STONYBROOK DRIVE—DISCUSSION

Mrs. Danielle Wilkinson, 75 Stonybrook Drive, Levittown, applicant was present to discuss her application.

Mr. Walsh advised the proposal is an addition to the existing house which will be higher than the 24 feet height maximum and will also be over the maximum impervious surface; therefore, variances will be needed for both of them. Mr. Walsh advised the addition is 14 ½ feet by 22 ½ feet.

Mr. Shellenberger asked Mrs. Wilkinson if she discussed with her neighbors. Mrs. Wilkinson commented that she doesn't expect any problems with the neighbors. She added that she discussed with neighbors on one side—the other side is an elderly woman with dementia. Mr. Walsh advised that the neighbors get notice by letter and posting.

There were no other questions of Council. Council took no action on this application.

578 MAIN STREET—LAND DEVELOPMENT—CONSIDERATION

Maureen Carlton with Curtin and Heefner for George Maples, applicant, was present to discuss. She thanked Kurt Schroeder, Samantha Brinker and Sally Bellaspica for their help. Mr. Walsh advised he prepared a standard resolution which a copy was given to Ms. Carlton at the meeting to review. Mr. Walsh advised the resolution gives preliminary and final plan approval to the project subject to the engineer's letter and subject to customary conditions which include approval of all outside agencies such as LBCJMA, State, DEP, etc.

Ms. Carlton advised that this application is for property located at 578 Main Street, Tullytown. Mr. Maple's engineers were also present. Ms. Carlton advised the applicant would like to renovate the existing building and convert to use as a motel with 15 rooms each with private bath and toilet facilities. She added the building is designed to contain a laundry facility for both facilities, as well as a manager's suite and ADA compliant rooms.

Ms. Carlton advised they are requesting preliminary and final land development approval. She added that they plan to go over the original plans and the review letter of January 30, 2019. Ms. Carlton added that they updated waiver letter which was resubmitted to the Borough and Borough Engineer has reviewed it.

After discussion and questions, a motion was made by Mr. Shellenberger to adopt Resolution #412, seconded by Slemmer.

The vote of Council was as follows:

Ms. Gahagan—for
Miss Slemmer--for
Mr. Pirolli—for
Mr. Shellenberger--for
Mrs. Johnson--for
Mrs. Chrzanowski--for

The motion carried with a unanimous vote of Council in favor.

RESOLUTION—DVRPC STREET LIGHT PROCUREMENT PROGRAM—CONSIDERATION

Mr. Warren introduced Mr. Mike Fuller with Keystone Lighting Solutions. Mr. Warren added that Mr. Fuller is the project manager of the program and they are working in conjunction with Delaware Valley Regional Planning Commission (DVRPC). Mr. Warren advised that Council will only have to consider this evening a Resolution that authorizes the regional streetlight procurement administration and secondarily, a project management with Keystone Lighting.

Mr. Fuller distributed the feasibility study to Council previously and discussed the program with Council.

After discussion, a motion was made by Mr. Pirolli to adopt Resolution #413 seconded by Mrs. Johnson.

The vote of Council was as follows:

Ms. Gahagan—for
Miss Slemmer--for
Mr. Pirolli—for
Mr. Shellenberger--for
Mrs. Johnson--for
Mrs. Chrzanowski--for

The motion carried with a unanimous vote of Council in favor.

LARGE EVENT APPLICATION—1ST ANNUAL SNAP BACK MOTORCYCLE RIDE

Jim Reiner and Sharon Centifani were both present to explain the application to Council. Mr. Reiner advised that his brother passed away from drug overdose. He added that he tries to find something positive to bring out of this. Mr. Reiner indicated that this will be for a charity fund raiser called “my stuff” based out of Philadelphia. Ms. Centifani explained that this charity benefits when a child is separated from their parents or loses a parent and has to go into foster care or rescued from a severe abusive situation or neglect, “my stuff” provides children with new belongings.

Mr. Steiner advised that the “ride” will start at Kasdons parking lot, approximately 10:30 am on May 4th going through Newtown and the ride will end in Tullytown and will have family friendly activities for children in the Tullytown Park and will provide food, etc. He added they would like to do a motorcycle show and car show.

Mr. Walsh explained that they will need to find an insurance carrier to provide insurance. Mr. Reiner also advised that they have sponsorship through local businesses.

After further discussion, a motion was made by Mrs. Johnson to approve the Large Event application for 1st annual snap back motorcycle ride, conditioned upon the comments and recommendations of the Borough officials and to provide certificate of insurance in the amount of \$1,000,000 each occurrence. Mr. Pirolli seconded the motion.

The vote of Council was as follows:

Ms. Gahagan—for

Miss Slemmer--for

Mr. Pirolli—for

Mr. Shellenberger--for

Mrs. Johnson--for

Mrs. Chrzanowski--for

All of Council was in favor of the motion; the motion carried.

LARGE EVENT APPLICATION—ST. MIKE’S PARISH FAIR—CONSIDERATION

Mr. Jim Phillips, applicant for St. Mike’s Parish and the site manager for the event was present to answer any questions.

Mr. Pirolli made a motion to approve the large event application for St. Mike’s Parish Fair, in accordance with the comments and conditions of the Borough officials in the application and to provide a Certificate of Insurance with limits of liability \$1,000,000 each occurrence. Mrs. Johnson seconded the motion.

The vote of Council was as follows:

Ms. Gahagan—for
Miss Slemmer--for
Mr. Pirolli—for
Mr. Shellenberger--for
Mrs. Johnson--for
Mrs. Chrzanowski--for

All of Council was in favor of the motion; the motion carried.

APPROVE BOROUGH PICNIC EXPENSES—FIREWORKS

Mrs. Conner advised she contacted 6 companies for quotes. She advised that 2 did not reply, 2 were not interested or committed and 2 did submit proposals.

Proposals as follows:

Celebration Fireworks	-	\$12,000
International Fireworks Mfg. Co.	-	\$7,500

Mrs. Chrzanowski asked if the Borough used International Fireworks last year. Mrs. Conner advised that is correct.

Mrs. Johnson made a motion to accept the proposal of International Fireworks Mfg. Co. in the amount of \$7,500, seconded by Ms. Gahagan.

The vote of Council was as follows:

Ms. Gahagan—for
Miss Slemmer--for
Mr. Pirolli—for
Mr. Shellenberger--for
Mrs. Johnson--for
Mrs. Chrzanowski--for

The motion passed with a unanimous vote in favor.

RESOLUTION—MASTER CASTING AGREEMENT WITH PENNDOT—CONSIDERATION

Mr. Warren explained the resolution to Council.

After discussion and questions, a motion was made by Mr. Shellenberger to adopt Resolution #414, seconded by Mr. Pirolli.

Roll call vote was taken:

Ms. Gahagan—for

Miss Slemmer--for

Mr. Pirolli—for

Mr. Shellenberger--for

Mrs. Johnson--for

Mrs. Chrzanowski--for

All of Council was in favor of the motion; the motion carried.

RENEWAL—HEALTH INSURANCE EMPLOYEES—CONSIDERATION

Mr. Warren advised this is our renewal of the health plan for Borough full time employees. He advised that our broker compared to other carriers and the carrier presently being used is the best at this time.

Mr. Pirolli made a motion to approve the health plan for Borough employees, seconded by Mr. Shellenberger.

The vote of Council was as follows:

Ms. Gahagan—for

Miss Slemmer--for

Mr. Pirolli—for

Mr. Shellenberger--for

Mrs. Johnson--for

Mrs. Chrzanowski--for

The motion carried with a unanimous vote of Council in favor.

RENEWAL—LEIGHTRONIX CONTRACT (GOV'T CHANNEL)

Mrs. Conner explained that this company streams the videos of Council meetings on the website and government channel. She advised the annual fee is \$1,788.00

Mr. Shellenberger made a motion to approve the Leightronix renewal in the amount of \$1,788.00, seconded by Mr. Pirolli.

Roll call vote was taken:

Ms. Gahagan—for

Miss Slemmer--for

Mr. Pirolli—for

Mr. Shellenberger--for

Mrs. Johnson--for

Mrs. Chrzanowski--for

The motion carried with a unanimous vote of Council in favor.

DISCUSSION OF 2015 PA UNIFORM CONSTRUCTION CODES

Mr. Walsh advised that since 2004, the State has enacted the Uniform Construction Code (UCC). He added that in 2004, Tullytown elected to enforce its provisions. Mr. Walsh further advised that the Borough then adopted the 2009 Uniform Construction Codes. He added the State now has adopted the 2015 Uniform Construction Codes. Mr. Walsh mentioned that our Ordinance states that the Borough does enforce the UCC as amended.

After further discussion, a motion was made by Miss Slemmer to direct Mr. Walsh to prepare an amendment to the Ordinance for Council's review. Mr. Pirolli seconded the motion.

The vote of Council was as follows:

Ms. Gahagan—for

Miss Slemmer--for

Mr. Pirolli—for

Mr. Shellenberger--for

Mrs. Johnson--for

Mrs. Chrzanowski--for

All of Council was in favor of the motion; the motion carried.

AUTHORIZE COUNCIL PRESIDENT TO SIGN COMMITMENT LETTER FOR GROWING GREENER GRANT

Ms. Elora Das of Gilmore Associates advised that the Borough received a growing greener grant for \$130,000 which a 15% match is required. Ms. Das further advised that Gilmore Associates is looking at applying for another grant and if that is awarded, the Borough won't be required to pay any additional money.

Mr. Pirolli made a motion to authorize Council president to sign commitment letter for growing greener grant, seconded by Ms. Gahagan.

The vote of Council was as follows:

Ms. Gahagan—for

Miss Slemmer--for

Mr. Pirolli—for

Mr. Shellenberger--for

Mrs. Johnson--for

Mrs. Chrzanowski--for

All of Council was in favor of the motion; the motion carried.

COMMITTEE REPORTS

No Reports

BOROUGH REPORTS

MAYOR'S REPORT

Mayor Cutchineal advised he had no report this month but questioned Mr. Warren regarding the status of Wawa and Septa.

Mr. Warren advised he called the project manager at SEPTA and he has not received a call back. He added that he will stop by to see him. Mr. Warren did mention that he heard completion of the Train Station to be possible late spring.

Regarding progress of WAWA, Mr. Warren advised that Mr. Walsh, Mr. Schroeder, and he will meet on the site. Mr. Walsh advised that the issue with WAWA is PennDOT. He added that there are a lot of accesses from the Levittown Parkway and they are trying to reconcile them.

SOLICITOR'S REPORT

Mr. Walsh advised he had no further report this evening.

COORDINATOR'S REPORT

Mr. Warren advised that the old ArtCraft building which is now occupied by National Performance Pkg and Holding Company also has other tenants in that building. He added that Arby's opened the end of last year in the Levittown Town Center. Mr. Warren further advised that "Happy Teeth", pediatric dentist, will be opening in the Levittown Town Center as well. Lastly, Mr. Warren advised that Imageworx has occupied a part of the Courier Times building.

Mr. Warren also advised that the Street Department built an advertising board in the Tullytown Canal Park in Levittown. He added that Borough events and other information will be posted.

Mr. Warren advised that Jessica Kligerman, Sandi Adams-Flesch and Street Department cleaned out the old "library" in the Borough building.

Mr. Warren also advised the compressor to the HVAC system went and was replaced and the Borough only had to pay for labor costs as the compressor was under warranty.

Mr. Warren advised he has initiated a bill processing with the treasurer to keep the function of payments more organized.

Mr. Warren mentioned that the County Health Department asked if we would be a part of their mosquito monitoring programming by putting trap boxes out looking for mosquitos with West Nile virus. He added if it is positive, they will come back to discuss possibly spraying in the Borough.

Mr. Warren also advised the LBCJMA - flushing of water mains will be held on April 30th and May 1st in the Borough.

Mr. Warren commented that we received calls from residents regarding cars being worked on in the Borough. He reminded residents that cleaning up a car is permissible; however, stripping a car—leaving parts around is not permissible in a residential area. He added that our Code Enforcement officer will look into this closer.

Mr. Warren also mentioned that in discussion with the Chief and others, our Borough Codes are outdated. Mr. Warren suggested the Borough consider contacting Delaware Valley University, Community College, etc. and be in contact with some interns this summer to help update our Borough codes.

Mr. Warren advised he received a call from a resident concerning the flag's placement in Borough Council meeting room as far as being on the far right of the speaker. However, Mr. Warren advised that the American flag can be in the middle of the other flags as long as it is higher than the other 2 flags, which it is.

Mr. Warren discussed the fire marshal's vehicle. He advised the tires are bad, the undercarriage is rusting. He felt the car was not safe for the fire marshal to use. He added that Council might need to consider purchasing another vehicle and advised the fire marshal to use his own car and he will be reimbursed according to the Federal reimbursement rate.

ENGINEER'S REPORT

Mr. Schroeder advised he had no report this evening but was available to answer any questions Council may have. He did mention that Samantha Brinker of Gilmore Associates will be making the MS4 Stormwater Management presentation next month.

CHIEF'S REPORT

Chief Doyle advised he has no report this evening.

FIRE MARSHAL'S REPORT

Mr. Pasciullo advised he distributed copy of his report to Council.

MISCELLANEOUS COUNCIL BUSINESS

There was no miscellaneous Council business for the month.

ADJOURNMENT

There being no further business, a motion was made by Mrs. Johnson to adjourn the meeting, seconded by Mr. Pirolli.

All of Council was in favor of the motion; the motion carried.

The meeting was adjourned at 8:22 p.m.

Respectfully submitted,



Nancy Conner
Borough Secretary