

## **TULLYTOWN BOROUGH COUNCIL MEETING**

### **February 4, 2020**

President Nina Chrzanowski called the meeting of the Tullytown Borough Council to order on Tuesday, February 4, 2020 at 7:00 p.m. followed by the Pledge of Allegiance.

Mayor Cutchineal asked for a moment of silence for Frank Carroll, long time resident of Lakeside and long-time member of the Civil Service Commission, who recently passed away.

Present at the meeting:

Mayor Cutchineal

Councilman Shellenberger—absent due to illness

Councilwoman Kettler

Councilwoman Slemmer

Councilman Pirolli

Councilwoman Gahagan

Councilman Servis

Councilwoman Chrzanowski

Also present:

Thomas J. Walsh III, Esquire, Borough Solicitor

Joe McPadden, Borough Treasurer

Dan Pasciullo, Fire Marshal

Nancy Conner, Borough Secretary

### **PUBLIC COMMENT**

Robert Darroch, 32 Silverbirch Lane, Levittown, advised there is a problem with parking on Silverbirch Lane. He advised cars are parked the wrong way—vehicle isn't supposed to be on the street and it's too big of a vehicle. He added this has been an ongoing issue for at least two (2) years. Mr. Darroch further advised that his wife contacted the Police Department yesterday regarding this matter.

Mr. Walsh advised the Chief of Police will handle this situation. He added that Council members cannot. Mr. Servis advised that maybe our zoning officer can look into this matter. Mr. Walsh advised that our zoning officer can be contacted and that parking violations are police matters as well.

Mrs. Chrzanowski asked Mrs. Conner if she will send memo to Chief of Police. Mayor Cutchineal advised he will also advise the Chief.

## **COUNCIL MINUTES**

### **January 6, 2020 Council Organization Meeting Minutes--Approval**

Mr. Pirolli made a motion to approve the minutes of the January 6, 2020 Council Organization meeting, seconded by Mrs. Kettler.

Roll call vote was taken:

Mrs. Kettler—for

Miss Slemmer—for

Mr. Pirolli—for

Ms. Gahagan—for

Mr. Servis—for

Mrs. Chrzanowski—for

The motion passed with a unanimous vote of Council in favor.

### **January 6, 2020 Council Meeting Minutes--Approval**

Mrs. Kettler made a motion to approve the minutes of the January 6, 2020 Council meeting, seconded by Mr. Pirolli.

Roll call vote was taken:

Mrs. Kettler—for

Miss Slemmer—for

Mr. Pirolli—for

Ms. Gahagan—for

Mr. Servis—for

Mrs. Chrzanowski—for

All of Council was in favor of the motion; the motion carried.

## **TREASURER'S REPORT**

### **MONTHLY BILLS**

Mr. Pirolli made a motion to approve the bills in the amount of \$33,884.32, seconded by Mrs. Kettler.

Mr. Servis raised a question regarding procedures of monthly bills. Mr. McPadden advised that the unpaid bills are the monthly bills and the bills paid in January are the December invoices that were approved by Council at the January meeting. Mr. McPadden advised that payroll is a weekly amount.

Roll call vote on the motion was taken:

Mrs. Kettler—for

Miss Slemmer—for

Mr. Pirolli—for

Ms. Gahagan—for

Mr. Servis—for

Mrs. Chrzanowski—for

All of Council was in favor of the motion. The motion carried.

#### **OTHER EXPENSES PAID IN JANUARY, 2020**

Miss Slemmer made a motion to approve the other expenses for January, 2020 in the amount of \$210,357.88, seconded by Mrs. Kettler.

Roll call vote was taken:

Mrs. Kettler—for

Miss Slemmer—for

Mr. Pirolli—for

Ms. Gahagan—for

Mr. Servis—for

Mrs. Chrzanowski—for

The motion carried with a unanimous vote of Council in favor.

#### **RECONCILIATION STATEMENT**

Mrs. Kettler made a motion to approve the Reconciliation Statement for January, 2020, seconded by Miss Slemmer.

Roll call vote was taken:

Mrs. Kettler—for

Miss Slemmer—for

Mr. Pirolli—for

Ms. Gahagan—for

Mr. Servis—for

Mrs. Chrzanowski—for

All of Council was in favor of the motion. The motion carried.

## **COMMUNICATIONS**

Mrs. Conner advised she had no communications for the month.

## **GENERAL BUSINESS**

### **REQUEST FOR DONATION WALT DISNEY SCHOOL S.T.E.P.S.--CONSIDERATION (STANDING TOGETHER EDUCATORS, POLICE & STUDENTS)**

Mrs. Conner advised that we received a request from Walt Disney School for a donation for their graduation ceremony for S.T.E.P.S. which is basically their D.A.R.E. program. She added they changed the name of the program. Mrs. Conner added that in the past Council authorized \$500 donation.

Mr. Pirolli made a motion to give a donation to Walt Disney of \$500 for S.T.E.P.S. graduation ceremony. Mrs. Kettler seconded the motion.

Ms. Gahagan asked if we are cutting the donation down as we have done with the other donations. Mrs. Chrzanowski advised that the Finance committee agreed to keep these donations the same. Miss Slemmer advised that it was the larger donations that we would cut back on. Mr. Servis commented that in the future we should cut out all donations.

Mr. Pirolli commented that his motion stands. Mrs. Kettler commented this is a great program for the students.

The vote of Council was as follows:

Mrs. Kettler—for

Miss Slemmer—for

Mr. Pirolli—for

Ms. Gahagan—for

Mr. Servis—for

Mrs. Chrzanowski—for

The motion passed with a unanimous vote of Council in favor.

### **REQUEST FOR DONATION ST. MICHAEL'S SCHOOL D.A.R.E. PROGRAM— CONSIDERATION**

Mr. Pirolli made a motion to donate \$500 to the St. Michael's School D.A.R.E. program. Mrs. Kettler seconded the motion.

The vote of Council was as follows:

Mrs. Kettler—for

Miss Slemmer—for

Mr. Pirolli—for

Ms. Gahagan—for

Mr. Servis—for

Mrs. Chrzanowski—for

All of Council was in favor of the motion. The motion carried.

### **INSURANCE RENEWALS/AUTHORIZE COUNCIL PRESIDENT TO EXECUTE FORMS--CONSIDERATION**

Mr. McPadden advised that we received a quotation from Brown & Brown Insurance (broker). He added that our insurance has increased significantly because of all the workers' compensation claims. He added it was increased from \$214,000 to \$248,000. He advised that Brown & Brown did competitive pricing and the Borough was declined in all instances. Mr. McPadden advised that he will try to obtain some quotes as well.

Mrs. Chrzanowski advised that a safety committee was formed which consists of almost all employees which saved the Borough 5% of insurance costs which amounted to \$9,233.00 credit. Mrs. Chrzanowski added that paperwork needed to be forwarded to Brown & Brown to receive 5% credit for the Fire Company workers' compensation policy. Mr. McPadden advised that Jessica has sent that information to the broker.

Miss Slemmer also discussed the possibility of self-insurance. Mr. McPadden commented that there is a possibility of big savings. He added that he could obtain catastrophic insurance from an insurance company and the Borough would self-insure.

Mr. Pirolli made a motion to approve the insurance renewals, seconded by Mrs. Kettler.

The vote of Council was as follows:

Mrs. Kettler—for

Miss Slemmer—for

Mr. Pirolli—for

Ms. Gahagan—for

Mr. Servis—for

Mrs. Chrzanowski—for

The motion passed with a unanimous vote of Council in favor.

Mr. Servis then made a motion to authorize Council president to execute the forms for insurance renewals. Miss Slemmer seconded the motion.

The vote of Council was as follows:

Mrs. Kettler—for

Miss Slemmer—for

Mr. Pirolli—for

Ms. Gahagan—for

Mr. Servis—for

Mrs. Chrzanowski—for

All of Council was in favor of the motion; the motion carried.

#### **AUTHORIZE COUNCIL PRESIDENT TO EXECUTE PLANS FOR 578 MAIN STREET--CONSIDERATION**

Mr. Walsh advised this is for the George Maples land development at 578 Main Street, Tullytown. He further advised that Council approved this project back in April of 2019. He added that Mr. Maples has worked through the conditions of that approval and he would need Council's approval for Council president to sign the plans and Mr. Walsh will take plans to Doylestown to record once Mr. Maples satisfies the conditions and also signed the development agreement and financial security agreement.

Mr. Pirolli made a motion to authorize Council president to sign the plans for 578 Main Street, Tullytown. Mrs. Kettler seconded the motion.

The vote of Council was as follows:

Mrs. Kettler—for

Miss Slemmer—for

Mr. Pirolli—for

Ms. Gahagan—for

Mr. Servis—abstain as he has not seen the plans.

Mrs. Chrzanowski—for

The majority of Council was in favor of the motion; the motion carried.

## **AUTHORIZE ADVERTISEMENT OF RESOLUTION FOR FIRE TAX REFERENDUM-- CONSIDERATION**

Mr. Walsh advised that Council, at the December 10, 2019 meeting, voted to begin the process of securing the approval of the voters by putting a ballot question on one of the elections that would authorize Council to impose a fire tax millage of 4 mills. He added presently, the Borough imposes a fire tax millage of 2 mills.

Mr. Walsh further added that the State law authorizes the Borough to go up as high as 3 mills and if the Borough wishes to increase above the 3 mills, they need to get the approval of the voters.

Mr. Walsh advised that in order to start this process, Council will need to adopt a resolution presented at a public hearing which will be held on March 3, 2020. Mr. Walsh added that he will advertise the public hearing and resolution.

Mr. Sidoti commented that tax bills will be printed in the next couple of weeks so even if this is approved, it would not be effective until next year. Mr. Walsh advised that is correct—it would be effective for the 2021 year.

Miss Slemmer asked how much this would cost the taxpayers. Mr. McPadden commented that the increase would cost approximately \$88 a year for the taxpayers on average.

Mr. Pirolli made a motion to authorize the solicitor to advertise for public hearing to adopt a resolution for the ballot question at the March 3, 2020 Council meeting. Mr. Servis seconded the motion.

The vote of Council was as follows:

Mrs. Kettler—for

Miss Slemmer—for

Mr. Pirolli—for

Ms. Gahagan—for

Mr. Servis—for

Mrs. Chrzanowski—for

All of Council was in favor of the motion; the motion carried.



### **COALITION AGAINST BIGGER TRUCKS—AUTHORIZATION TO SEND LETTERS TO REPRESENTATIVES**

Mr. McPadden advised that there is new legislation proposed to increase the maximum weight on trucks from 80,000 lbs. to 91,000 lbs. and make the trailers longer going from 45 feet to 55 feet. He added this will tear up the roads even more. He suggested sending out letters opposing this.

Miss Slemmer made a motion to authorize sending letters to representatives opposing the new legislation to increase the weight and length of trucks on the roads. Ms. Gahagan seconded the motion.

The vote of Council was as follows:

Mrs. Kettler—for  
Miss Slemmer—for  
Mr. Pirolli—for  
Ms. Gahagan—for  
Mr. Servis—for  
Mrs. Chrzanowski—for

The motion passed with a unanimous vote of Council in favor.

### **APPROVAL—PURCHASE OF BOROUGH TRUCK—CONSIDERATION**

Mr. McPadden advised the Borough truck cost is \$45,614.04. He advised this is through Co-Stars program with Fred Beans.

Mr. Pirolli made a motion to purchase the Borough truck in the amount of \$45,614.04 through the Co-Stars program with Fred Beans. Miss Slemmer seconded the motion.

Mr. Servis asked if we are replacing a truck. Mr. McPadden advised they are selling the old truck.

The vote of Council was as follows:

Mrs. Kettler—for  
Miss Slemmer—for  
Mr. Pirolli—for  
Ms. Gahagan—for  
Mr. Servis—for  
Mrs. Chrzanowski—for

All of Council was in favor of the motion; the motion carried.



## **COMMITTEE REPORTS**

There were no reports.

## **BOROUGH REPORTS**

### **MAYOR'S REPORT**

Mayor Cutchineal advised that there were some questions about an unresponsive driver in the Wal-Mart parking lot. He advised that the Police Department checked on him the following morning and he was okay and he left and has not returned.

Mayor also advised that there were some calls regarding a broken stop sign at Wal-Mart. He added that should be fixed and back up by tomorrow.

Mayor Cutchineal advised that on February 20<sup>th</sup> at 7:00 p.m. the Police Department will be conducting another crime prevention seminar here at the Borough Hall. He added there will be no overtime involved and they usually get a pretty good turnout for this program.

### **SOLICITOR'S REPORT**

Mr. Walsh advised he had no further report. He did advise Council and Mayor that there was a "kick-off" meeting on January 20<sup>th</sup> with members of the Pennsylvania Economy League and some members of Council, staff and himself. He added that they have submitted a document request and will be interviewing some department heads.

### **CHIEF'S REPORT**

A copy of the Police Department report was distributed to Council at the meeting.

### **FIRE MARSHAL'S REPORT**

Mr. Pasciullo advised that on January 28<sup>th</sup>, he, along with deputy chief John Nees and assistant chief, Rick Johnson attended the 5<sup>th</sup> ABC Operation Save-A-Life. Mr. Pasciullo advised the Borough received 96 smoke detectors that are available free to Borough residents. Mrs. Kettler asked if these were donated. Mr. Pasciullo advised they were all donated.

### **COORDINATOR'S REPORT**

Mr. McPadden advised that 6 of the violations on homes in the Borough were reported. He added that 3 of the homes are up for sale and the other homes he is taking care of having them cleaned up.

## MISCELLANEOUS COUNCIL BUSINESS

Mr. Pirolli commented that it has been brought to his attention that there are a lot of keys to the Borough building that people have. He feels that is too many keys and added that Council members shouldn't have keys either—mainly the inside staff should have the keys. Miss Slemmer also mentioned that if anyone needs to get into building for events or other meetings, the Police can let them in.

Mr. Pirolli made a motion that no Council members should have keys to the Borough building, seconded by Mrs. Kettler.

The vote of Council was as follows:

Mrs. Kettler—for

Miss Slemmer—for

Mr. Pirolli—for

Ms. Gahagan—for

Mr. Servis—for

Mrs. Chrzanowski—for

All of Council was in favor of the motion. The motion carried.

Mr. Servis commented that in reviewing the financial statements, he sees that PLGIT is behind Sterling by about \$2 million. He asked if we could call them in to ask why. Mr. McPadden advised that there have been times when he tries to withdraw money from both investment firms, Sterling couldn't release money as it was tied up so he would have to take it all out of PLGIT investments. Mr. McPadden advised he will check records and advise.

## ADJOURNMENT

There being no further business, a motion was made by Mr. Pirolli to adjourn the meeting, seconded by Ms. Gahagan. All of Council was in favor of the motion. The motion carried.

The meeting was adjourned at 7:34 p.m.

Respectfully submitted,



Nancy Conner  
Borough Secretary