

TULLYTOWN BOROUGH COUNCIL MEETING

April 8, 2025

President Servis called the meeting of the Tullytown Borough Council to order on Tuesday, April 8, 2025 at 7:00 p.m. followed by the Pledge of Allegiance.

Present at the meeting:

Mayor Cutchineal - absent
Councilman Pirolli
Councilman Pearl
Councilman Shellenberger
Councilman Czyzyk - absent
Councilman Saunders
Councilwoman Gahagan
Councilman Servis

Also present:

Russ Sacco, Solicitor
Patricia Marks, Borough Secretary

Moment of Silence

Mr. Servis asked for a Moment of Silence for the father of Corporal Wallace, Edward Wallace, who passed away recently and was a Tullytown Borough Police Officer.

PUBLIC COMMENT

Annette Nysse, Main Street. She is up for a seat on Tullytown Borough Council. She would like to set up a candidate meet and greet and hold it at Borough Hall. All candidates would be invited, including school board candidates. It would give residents a chance to engage with candidates and address their concerns. Mr. Sacco stated that it would need to be open to all candidates and current council members. It was decided that everyone would talk and try to come up with a date.

Chris Shellenberger, 229 Kenwood Dr. S. She wanted to remind everyone that the clean up day is scheduled for Saturday April 19th from 10AM to 2PM. The plan is to clean up the area around Levittown Lake, Canal Park and Tullytown Park.

Nina Chrzanowski, 6 Stonybrook Drive, stated that she submitted a right to know for bills for Offit Kurman and only received bills through the end of December. She finds it odd there are no bills for January, February and March. Mr. Servis asked Mrs. Marks to reach out to get any current bills from Neil Morris.

Laura Parto, 258 Lakeside Drive, asked about Councilman Czyzyk. She wanted to know why there has been no substitute appointed for his seat.

COUNCIL MINUTES

March 11, 2025 Council Meeting

Mr. Saunders made a motion to approve the minutes of the March 11, 2025 Council meeting, seconded by Ms. Gahagan.

Roll call vote was taken:

Mr. Pirolli—for

Mr. Pearl—for

Mr. Shellenberger—for

Mr. Saunders—for

Ms. Gahagan—for

Mr. Servis—for

All of council was in favor of the motion; the motion carried.

TREASURER'S REPORT

MONTHLY BILLS

Mr. Shellenberger made a motion to approve the bills in the amount of \$24,869.04, seconded by Mr. Saunders.

Roll call vote was taken:

Mr. Pirolli—for, with the exception of the Offit Kurman bill

Mr. Pearl—for

Mr. Shellenberger—for

Mr. Saunders—for

Ms. Gahagan—for

Mr. Servis—for

All of council was in favor of the motion; the motion carried.

OTHER EXPENSES PAID IN MARCH

Mr. Saunders made a motion to approve the other expenses for March 2025 in the amount of \$3,576.94, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for

Mr. Pearl—for

Mr. Shellenberger—for

Mr. Saunders—for

Ms. Gahagan—for

Mr. Servis—for

All of council was in favor of the motion; the motion carried.

RECONCILIATION STATEMENT

Mr. Saunders made a motion to approve the Reconciliation Statement for March, 2025, seconded by Ms. Gahagan.

Roll call vote was taken:

Mr. Pirolli—for

Mr. Pearl—for

Mr. Shellenberger—for

Mr. Saunders—for

Ms. Gahagan—for

Mr. Servis—for

All of council was in favor of the motion; the motion carried.

Authorize Transfer of Funds \$150,000 via Resolution #523

Ms. Gahagan made a motion to approve the transfer of \$150,000 and Resolution #523, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for

Mr. Pearl—for

Mr. Shellenberger—for

Mr. Saunders—for

Ms. Gahagan—for

Mr. Servis—for

All of council was in favor of the motion; the motion carried.

COMMUNICATIONS

Mrs. Marks advised that Tullytown Park will be closed when construction begins on the Growing Greener Improvements until it is complete. Work should begin in the next 2 weeks and be completed around the beginning of June.

GENERAL BUSINESS

a) TSMA with PennDOT and Resolution #524—Consideration

Mr. Sacco explained that PennDOT requires municipalities to have a Traffic Signal Maintenance Agreement on file. The TSMA requires that Tullytown maintain and repair the traffic signals within the Borough. The Tullytown traffic signals are currently maintained and repaired by Armour Electric. The TSMA covers all traffic signals within the Borough. A TSMA must be on file with PennDOT in order to apply for Green Light Go grants from the Commonwealth. Resolution No. 524 approves the signing and submission of the TSMA.

Mr. Shellenberger made a motion to approve the Traffic Safety Maintenance Agreement with PennDOT and Resolution #524, seconded by Mr. Saunders.

Roll call vote was taken:

Mr. Pirolli—for

Mr. Pearl—for

Mr. Shellenberger—for

Mr. Saunders—for

Ms. Gahagan—for

Mr. Servis—for

All of council was in favor of the motion; the motion carried.

b) Separation Agreement—Consideration

Mr. Sacco explained that Sergeant Bunda announced his retirement at last month's meeting. In 2024, Sergeant Bunda filed a Complaint seeking a Declaratory Judgment regarding the Mayor's approval of his return to light duty and the Council's decision not to fund a light duty position. Council, through labor counsel, filed Preliminary Objections, and sought dismissal of the Complaint. The Settlement Agreement outlines the final payments due Sgt. Bunda for his unused sick time, vacation time and comp time (\$12,226.21). The parties to the Settlement Agreement further agree to a general release of claims against each other, including the pending action in the Bucks County Court of Common Pleas.

Mr. Saunders made a motion to approve the Settlement Agreement between Tullytown Borough and Andrew Bunda, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for

Mr. Pearl—for

Mr. Shellenberger—for

Mr. Saunders—for

Ms. Gahagan—for

Mr. Servis—for

All of council was in favor of the motion; the motion carried.

c) St. Michael's Fair Large Event Application—Consideration

Mrs. Marks stated that the event is scheduled for July 3rd through July 13th at St. Michael's Church. The Chief of Police, Code Enforcement Officer and Fire Marshal have signed off on the application.

Mr. Shellenberger made a motion to approve the large event application for St. Michael's Fair, seconded by Mr. Saunders.

Roll call vote was taken:

Mr. Pirolli—for

Mr. Pearl—for

Mr. Shellenberger—for

Mr. Saunders—for

Ms. Gahagan—for

Mr. Servis—for

All of council was in favor of the motion; the motion carried.

d) Growing Greener Grant Contractor Award—Consideration

Mr. Sacco explained the final bids were received on March 18th for the Growing Greener Project. Six bids were received, ranging from \$323,100 to the lowest bid of \$126,517.34. The lowest bidder is Joseph J. Danielle LLC. The bid came under the \$130,000 Growing Greener Grant (with a \$35,000 match). The recommendation is to award the bid to Joseph J. Danielle LLC in the amount of \$126,517.34, contingent upon their execution of the Contract and the submission of the required Bond Insurance and Public Works Verification Form.

Mr. Pearl made a motion to approve awarding the contract for the Growing Greener Municipal Improvements to Joseph J Danielle LLC in the amount of \$126,517.34, contingent upon execution of the Contract and submission of the required Bond Insurance and Public Works Verification Form, seconded by Ms. Gahagan.

Roll call vote was taken:

Mr. Pirolli—for

Mr. Pearl—for

Mr. Shellenberger—for

Mr. Saunders—for

Ms. Gahagan—for

Mr. Servis—for

All of council was in favor of the motion; the motion carried.

COMMITTEE REPORTS

There were no committee reports.

BOROUGH REPORTS

MAYOR'S REPORT

There was no Mayor's report.

SOLICITOR'S REPORT

Mr. Sacco stated that there may be some interest in the property at 291 Main Street, which is on the market. He explained the first step would be to obtain an appraisal to determine market value. If Council agrees, we can request some proposals to have it appraised and bring it back to Council for consideration. Mr. Servis thought it would be good idea to see if council is interested in pursuing the purchase of the property for the beautification of Tullytown. The property owned by the Borough on Spencer Drive has been sitting vacant for 25 years and we could use the money from the sale of that property to pay for the purchase of the Main Street property. Mr. Pirolli mentioned that the owner of 291 Main Street said he has 2 offers on the Main Street property. It would not make sense to spend the money on an appraisal for that property.

Mr. Pearl made a motion to obtain an appraisal on the property on Spencer Drive in an amount not to exceed \$1,500, seconded by Mr. Pirolli.

Roll call vote was taken:

Mr. Pirolli—for

Mr. Pearl—for

Mr. Shellenberger—for

Mr. Saunders—for

Ms. Gahagan—for

Mr. Servis—for

All of council was in favor of the motion; the motion carried.

ENGINEER'S REPORT

Council received a copy of the Engineer's Report

CHIEF'S REPORT

Mr. Servis received the Chief's report.

Mr. Pirolli made a motion to hire Matthew Leonhauser as a part time police officer, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for

Mr. Pearl—for

Mr. Shellenberger—for

Mr. Saunders—for

Ms. Gahagan—for

Mr. Servis—for

All of council was in favor of the motion; the motion carried.

FIRE MARSHAL'S REPORT

Council received a copy of the report.

Mr. Pearl mentioned that one item on his report concerning a warrant will now be handled by the police and code enforcement moving forward.

MISCELLANEOUS COUNCIL BUSINESS

There was no miscellaneous council business.

ADJOURNMENT

There being no further business, a motion was made by Mr. Saunders to adjourn the meeting, seconded by Mr. Shellenberger. All of Council was in favor of the motion; the motion carried. The meeting was adjourned at 7:33 p.m.

Respectfully submitted,

Patricia Marks
Borough Secretary