

# TULLYTOWN BOROUGH COUNCIL MEETING

## January 4, 2023

Mr. Sacco advised that there was an executive session at 6:30 p.m. prior to the meeting to discuss police personnel issues.

President Mary Ann Gahagan called the meeting of the Tullytown Borough Council to order on Wednesday, January 4, 2023, at 7:10 p.m. followed by the Pledge of Allegiance.

Present at the meeting  
Mayor Cutchineal  
Councilman Pirolli  
Councilwoman Chrzanowski  
Councilman Shellenberger  
Councilman Czyzyk  
Councilman Saunders – absent  
Councilman Servis  
Councilwoman Gahagan

Also present:  
Russ Sacco, Solicitor  
Sergeant Andrew Bunda  
David Pearl, Fire Marshal  
Sean R. Torpey, Pennoni, Borough Engineer  
Joseph McPadden, Borough Treasurer  
Patricia Marks, Borough Secretary

### **PUBLIC COMMENT**

There was no public comment.

### **COUNCIL MINUTES**

#### **December 14, 2022 Council Meeting**

Mr. Shellenberger made a motion to approve the minutes of the December 14, 2022 Council Meeting, seconded by Mr. Czyzyk.

Roll call vote was taken:  
Mr. Pirolli—for  
Mrs. Chrzanowski—for  
Mr. Shellenberger—for  
Mr. Czyzyk—for  
Mr. Servis—for

Ms. Gahagan—for  
All of Council was in favor of the motion, the motion carried.

### **TREASURER'S REPORT**

#### **MONTHLY BILLS**

Mr. Shellenberger made a motion to approve the monthly bills in the amount of \$33,619.32 seconded by Mr. Czyzyk.

Roll call vote was taken:  
Mr. Pirolli—for  
Mrs. Chrzanowski—for  
Mr. Shellenberger—for  
Mr. Czyzyk—for  
Mr. Servis—for  
Ms. Gahagan—for  
All of Council was in favor of the motion, the motion carried.

#### **OTHER EXPENSES PAID IN NOVEMBER**

Mr. Shellenberger made a motion to approve the other expenses paid in December, 2022, in the amount of \$1,179,823.67, seconded by Mr. Czyzyk.

Roll call vote was taken:  
Mr. Pirolli—for  
Mrs. Chrzanowski—for  
Mr. Shellenberger—for  
Mr. Czyzyk—for  
Mr. Servis—for  
Ms. Gahagan—for  
All of Council was in favor of the motion, the motion carried.

#### **RECONCILIATION STATEMENT**

Mr. Servis made a motion to approve the Reconciliation Statement for December, 2022, seconded by Mr. Shellenberger.

Roll call vote was taken:  
Mr. Pirolli—for  
Mrs. Chrzanowski—for  
Mr. Shellenberger—for  
Mr. Czyzyk—for  
Mr. Servis—for  
Ms. Gahagan—for  
All of Council was in favor of the motion, the motion carried.

### **Authorize Transfer of Funds in the amount of \$200,000 via Resolution #489**

Mrs. Chrzanowski made a motion to approve the transfer of \$200,000 from investments to the general fund and Resolution #489, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

### **COMMUNICATIONS**

There were no communications.

### **GENERAL BUSINESS**

#### **Commercial Insurance Policy Renewal...Brown and Brown**

Mr. Servis made a motion to table the commercial insurance policy renewal to the February meeting, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

#### **Vacancy Board Chair Appointment /Resolution #490—Consideration**

Mrs. Marks explained that Sue Servis' term as Vacancy Board Chair expired as of December 31, 2022 and she has expressed interest in being reappointed.

Mr. Shellenberger made a motion to appoint Sue Servis to a one-year term as Vacancy Board Chair and approve Resolution #490, seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Servis—abstain

Ms. Gahagan—for

The majority of Council was in favor of the motion, the motion carried.

### **Hire Part Time Crossing Guards and Substitute Crossing Guards— Consideration**

Sgt. Bunda advised that there is a need for 2 part time crossing guards and 2 part time substitute crossing guards.

Mr. Servis made a motion to approve the hiring of a Chris Shellenberger as a part time crossing guard, seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—abstain

Mr. Czyzyk—for

Mr. Servis—for

Ms. Gahagan—for

The majority of Council was in favor of the motion, the motion carried.

Mr. Servis made a motion to approve the hiring of Rebecca Pecoraro as a part time crossing guard, seconded by Mrs. Chrzanowski.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Mr. Shellenberger made a motion to approve the hiring of Sue Servis as a substitute part time crossing guard, seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Servis—abstain

Ms. Gahagan—for

The majority of Council was in favor of the motion, the motion carried.

Mr. Servis made a motion to approve the hiring of Kevin Feeney as a substitute part time crossing guard, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

### **Planning Commission Appointment—Consideration**

Mrs. Marks explained that Ray Sargent's term on the Planning Commission expired December 31, 2022 and he has expressed interest in being reappointed.

Mrs. Chrzanowski made a motion to reappoint Ray Sargent to the Planning Commission for a 4-year term, seconded by Mr. Servis.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

### **COMMITTEE REPORTS**

Mr. Shellenberger advised they are getting quotes for cameras in Canal Park. The electrical box needs to be weatherproof which he believes he will be able to do himself. The cameras will require a cable drop box installed in the electrical box.

Mr. Shellenberger made the motion to have Mrs. Marks look into getting a cable drop box installed at the park, seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

## **BOROUGH REPORTS**

### **MAYOR'S REPORT**

There was no Mayor's Report.

### **SOLICITOR'S REPORT**

Mr. Sacco advised that there was an Executive session prior to the meeting.

Mrs. Chrzanowski made a motion to amend the Agenda to consider hiring a full-time police officer, seconded by Mr. Servis.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Mrs. Chrzanowski made a motion to start the process to hire a full-time police officer and coordinate with the civil service commission to discuss testing procedures, seconded by Mr. Pirolli.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

**ENGINEER'S REPORT**

Council has a copy of the Engineer's Report. Mr. Torpey mentioned he went to Walt Disney with Sgt. Bunda and he will work on a report addressing the safety issues with the cars and some ways to make it more safe.

**COORDINATOR'S REPORT**

Council received a copy of the Coordinator's report.

**CHIEF'S REPORT**

Council has received a copy of Acting Chief Bunda's report.

**FIRE MARSHAL'S REPORT**

Council has received a copy of the Fire Marshal's Report.

**CODE ENFORCEMENT REPORT**

There was no code enforcement report this month.

**MISCELLANEOUS COUNCIL BUSINESS**

There was no miscellaneous council business this month.

**ADJOURNMENT**

There being no further business, a motion was made by Mr. Servis to adjourn the meeting, seconded by Mr. Shellenberger. All of Council was in favor of the motion; the motion carried. The meeting was adjourned at 7:30 P.M.

Respectfully submitted,

Patricia Marks  
Borough Secretary