

TULLYTOWN BOROUGH COUNCIL MEETING

June 7, 2023

President Mary Ann Gahagan called the meeting of the Tullytown Borough Council to order on Wednesday, June 7, 2023, at 7:20 p.m. followed by the Pledge of Allegiance.

Mr. Sacco advised there was an executive session at 6:30 p.m. to discuss personnel issues.

Present at the meeting
Mayor Cutchineal
Councilman Pirolli
Councilwoman Chrzanowski
Councilman Shellenberger
Councilman Czyzyk
Councilman Saunders
Councilman Servis
Councilwoman Gahagan

Also present:
Russ Sacco, Solicitor
Chief Michael Martin
David Pearl, Fire Marshal
Sean R. Torpey, Pennoni, Borough Engineer
Joseph McPadden, Borough Treasurer
Patricia Marks, Borough Secretary

MOMENT OF SILENCE

Mayor Cutchineal asked for a moment of silence for Ed Armstrong who passed away recently and was a two-term councilman and a member of the water authority for 18 years.

PUBLIC COMMENT

Bruce Goulet, 1 Mill Lane, wants to know why the Borough is targeting him for code violations. He received papers for his court date and presented them to the Solicitor. Mr. Sacco advised him to go to court and plead not guilty. The hearing has already been scheduled and he needs to go and plead his case.

Anthony Andruzzi, 449 Lovett Avenue, wants to know what is going with the property on Main Street. Mr. Sacco advised him that we will prepare a search warrant to be filed with Judge Hughes and, when signed, they can board up the

house. The Borough will be able to place a lien on the property and remove the trash.

Jesse Walters, 188 Kenwood Drive South, wanted to thank everyone who participated in the Memorial Day events and the picnic in the park. There is overgrown grass and weeds at the first house on Kenwood Drive South. Can we have Code Enforcement look into it? In Canal Park, are there plans to turn on the water fountains? He also asked if we could look into signs that we can put in the park.

COUNCIL MINUTES

May 3, 2023 Council Meeting

Mr. Servis made a motion to approve the minutes of the May 3, 2023 Council Meeting, seconded by Mr. Saunders.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

TREASURER'S REPORT

MONTHLY BILLS

Mr. Shellenberger to approve the monthly bills in the amount of \$46,783.30, seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

OTHER EXPENSES PAID IN May

Mr. Shellenberger made a motion to approve the other expenses paid in May 2023, in the amount of \$209,543.10, seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

RECONCILIATION STATEMENT

Mr. Saunders made a motion to approve the reconciliation statement for May, 2023, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

COMMUNICATIONS

Mrs. Marks read a letter to Chief Martin from resident, Kelli Donlen, thanking Officer Dilani and Sgt. Bunda for their handling of a sensitive matter.

GENERAL BUSINESS

Large Event Application-Block Party—Consideration

Mrs. Marks advised that there is a Large Event Application for a block party on Pleasant Lane on Saturday, July 15th from 12 to 6 p.m. Only 6 houses on the street are in Tullytown Borough. Since the Borough does not have an application for a block party, the applicant completed a Large Event Application. They are also getting the necessary permits from Falls Township. The Chief, Fire Marshal and Code Enforcement Officer have signed off on the application.

Mr. Servis made a motion to approve the Large Event Application for the block party on Pleasant Lane on July 15, 2023, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

Council was in favor of the motion, the motion carried.

Yearly Renewal for BizProMedia—Consideration

Mrs. Marks explained that this is the yearly service contact renewal for BizProMedia. They maintain the Borough's website, including updates and changes. The cost of \$1,950 remains the same as last year.

Mrs. Chrzanowski made a motion to approve the yearly renewal for BizProMedia in the amount of \$1,950.00 seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

WM Contract Revision for Carts—Consideration

Mr. Torpey explained that WM revised their contract to remove the cost of new trash collection containers.

Mr. Servis made a motion to approve the agreement to revise the contract cost with Waste Management due to the removal of the cost of the trash collection containers, seconded by Mr. Saunders.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Approval of the Written Decision for 100 Main Street—Consideration

Mr. Sacco explained that council approved the application for conditional use for 100 Main Street at the last Council meeting. He is asking Council to approve the written decision.

Mrs. Chrzanowski made a motion to approve the written decision for 100 Main Street, seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Road Program Bids and Recommendation—Consideration

Mr. Torpey asked Council to table this until the next meeting. There is some additional information, and he needs to review that with Mr. Sacco. We need to do some qualification of the one bidder. Mr. Saunders asked how much additional time we are talking about. Mr. Torpey explained that they will have an answer in a day or two. Some of the documentation was not filled out correctly. The question is are they now a non-qualified bidder? Mr. Sacco explained that we need to wait another month because we must award the contract and decide what roads the Council wants to do. Mr. Torpey explained that they will do a recommendation for the award, the contracts need to be signed and they need to have a pre-construction meeting with the contractor of the lowest, qualified, winning bid.

Mrs. Chrzanowski made a motion to table the road program bids and recommendation, seconded by Mr. Servis.

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Hire One Part Time Police Officer—Consideration

Mrs. Chrzanowski made a motion to approve the hiring of Matthew Rink as a part time police officer, seconded by Mr. Saunders.

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Purchase MDT parts and installation for patrol vehicles—Consideration

Chief Martin advised he provided a quote from MPS Communications to install Charge Guard power control timers in the 5 police vehicles for mobile data system control. The cost is \$150.00 each, for a total of \$750.00 and will be paid for with the remaining grant funds.

Mr. Shellenberger made a motion to approve the purchase of 5 Charge Guard power control timers for the police vehicles from MPS Communications at a cost of \$150 each, seconded by Mr. Czyzyk.

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

COMMITTEE REPORTS

There were no committee reports.

BOROUGH REPORTS

MAYOR'S REPORT

The Mayor reminded everyone that the St. Michael's Fair is July 7th to July 16th.

SOLICITOR'S REPORT

Mr. Sacco advised that the Civil Service Commission met last night to certify a new hire eligibility list for three (3) police officers. In light of that, it would be appropriate if Council wants to move forward with hiring of a full-time police officer.

Mrs. Chrzanowski made a motion to amend the agenda to consider the hiring of a full-time police officer, seconded by Mr. Servis.

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Mr. Sacco advised that under the Civil Service rules the Civil Service Commission schedules both a written and physical test. This year they went with the Bucks County Consortium test. An oral exam was given, and the commission came up with a list of 3 candidates. Under the rule of 3, three names must be presented to council by the Civil Service Commission. After presentation of the three names, council can make a motion to hire one as a full-time officer. Mr. Sacco has an eligibility list of 3 officers – Justin Grotz, Ryan DiFrank, and Junion Rivas-Breton. If the Chief has a recommendation, he can make that recommendation at this time.

Chief Martin made the recommendation to hire Junior Rivas-Breton. He is the best candidate for many reasons.

Mr. Servis made a motion to hire Junior Rivas-Breton as a full-time police officer, seconded by Mrs. Chrzanowski.

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Mr. Sacco advised that Civil Service recommended an amendment to the rules because the current rules require that a new hire applicant has one year of law enforcement experience before even being able to apply. We saw with the

Consortium test that most, if not all, of the applicants did not have that one year of experience. The Civil Service Commission considered the Resolution to eliminate just that one qualification from the rules. If Council would like to consider, they need to make a motion to change just that one qualification in the rules.

Mrs. Chrzanowski made a motion to rescind the one-year law enforcement experience requirement in the Civil Service Rules, seconded by Mr. Servis.

Mr. Pirolli—for
Mrs. Chrzanowski—for
Mr. Shellenberger—for
Mr. Czyzyk—for
Mr. Saunders—for
Mr. Servis—for
Ms. Gahagan—for
All of Council was in favor of the motion, the motion carried.

Mrs. Chrzanowski made a motion to amend the agenda to discuss hiring a treasurer, seconded by Mr. Shellenberger.

Mr. Pirolli—for
Mrs. Chrzanowski—for
Mr. Shellenberger—for
Mr. Czyzyk—for
Mr. Saunders—for
Mr. Servis—for
Ms. Gahagan—for
All of Council was in favor of the motion, the motion carried.

Mr. Shellenberger made a motion to appoint Jessica Aikens as Treasurer at the rate of \$100 per hour, seconded by Mr. Servis.

Mr. Pirolli—for
Mrs. Chrzanowski—for
Mr. Shellenberger—for
Mr. Czyzyk—for
Mr. Saunders—for
Mr. Servis—for
Ms. Gahagan—for
All of Council was in favor of the motion, the motion carried.

Mrs. Chrzanowski made a motion to authorize Jessica Aikens as a second signer on Borough checks after the current Treasurer leaves at the end of June, seconded by Mr. Servis.

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Mr. Sacco advised Mr. McPadden is staying on to transition to new treasurer until June 30th.

Mr. Servis made motion to allow Mr. McPadden to remain as Treasurer through June 30th, seconded by Mrs. Chrzanowski.

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Mr. Servis made a motion to return to the Agenda, seconded by Mr. Shellenberger.

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

ENGINEER'S REPORT

Council has received a copy of the Engineer's Report.

COORDINATOR'S REPORT

Council has received a copy of the report.

Mrs. Marks reminded everyone that the Relay for Life Event will be held in Tullytown Park this Saturday, June 10th.

CHIEF'S REPORT

Council has received a copy of the Chief's report.

Chief Martin commented that productivity is up 335%. These are good numbers for being shorthanded.

FIRE MARSHAL'S REPORT

Council has received a copy of the Fire Marshal's Report.

Mr. Pearl commented that there were 2 working fires that he had to investigate. He also stated Jeanne in the office has been really helping him out.

CODE ENFORCEMENT REPORT

Council has received a copy of the Code Enforcement Officer's Report.

MISCELLANEOUS COUNCIL BUSINESS

Mr. Saunders expressed concern over all the traffic that is coming through Tullytown now that the bridge has been closed down. People are now making a left at Trenton Avenue and flying through the back roads. Mr. Saunders would like to see a stop sign put on Trenton right at the end of Cheston. Mr. Torpey advised that, after speaking with the Chief, he had a conversation with PennDOT to take a look at the traffic timing at Fallsington Avenue and Route 13 for all the additional traffic that is due to the bridge work. This is currently in progress.

ADJOURNMENT

There being no further business, a motion was made by Mr. Servis to adjourn the meeting, seconded by Mr. Saunders. All of Council was in favor of the motion; the motion carried. The meeting was adjourned at 8:20 P.M.

Respectfully submitted,

Patricia Marks
Borough Secretary