

TAX OFFICE DEDUCTION CERTIFICATE

**OCCUPATION PRIVILEGE TAX
FORM OP-2**

EMPLOYEE'S NAME & SOCIAL SECURITY NUMBER

TULLYTOWN BOROUGH
500 MAIN STREET
TULLYTOWN, PA 19007

SIGNATURE _____

OCCUPATION PRIVILEGE TAX

INSTRUCTIONS

FOR CALENDAR YEAR

AMOUNT WITHHELD

20



EMPLOYER'S NAME, TAXING DISTRICT, & FEDERAL IDENTIFICATION NO.

TULLYTOWN BOROUGH

TO EMPLOYER:

1. COMPLETE FORM FOR EACH EMPLOYEE AND RETURN WHITE COPY, ALONG WITH FORM OP-1, TO TAX OFFICE.
IMPORTANT: NOT VALID UNLESS TAX YEAR IS INSERTED.
2. RETAIN PINK COPY FOR YOUR RECORDS.
3. GIVE GOLD COPY TO THE EMPLOYEE.
4. RETAIN UNUSED SETS FOR FUTURE USE.

TO EMPLOYEE:

1. SIGN AND KEEP THIS CERTIFICATE, THIS IS YOUR EVIDENCE OF DEDUCTION OF TAX. IF YOU CHANGE EMPLOYERS DURING THE CALENDAR YEAR, SHOW CERTIFICATE TO NEW EMPLOYER SO DUPLICATE DEDUCTION WILL NOT BE MADE.