

Date: _____

Appeal No: _____

TULLYTOWN BOROUGH
APPLICATION FOR ZONING HEARING BOARD

1. APPLICANT:

NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

2. APPLICANT'S RELATIONSHIP TO SUBJECT

PROPERTY: _____

(OWNER, EQUITABLE OWNER, LESSEE, AGENT, CONTRACTOR, ETC.)

3. PROPERTY OWNER:

NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

4. ATTORNEY (IF APPLICABLE):

NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

5. SUBJECT REAL ESTATE:

STREET ADDRESS: _____

TAX PARCEL NO: _____ LOT SIZE _____

NUMBER & DESCRIPTION OF EXISTING BUILDINGS:

ZONING CLASSIFICATION: _____

PRESENT USE OF LAND & BUILDINGS: _____

PROPOSED USE OF LAND & BUILDINGS:

WHEN PURCHASED BY CURRENT PROPERTY OWNERS:

6. APPLICANT IS REQUESTING: (CHECK ALL THAT APPLY):

*SPECIAL EXCEPTION _____

*CONDITIONAL USE _____

*VARIANCE _____

*APPEAL FROM ACTION OF CODE ENFORCEMENT OFFICER: _____

(Include original date of Application to Officer and date of officer's decision)

*other _____

Explanation: _____

7. PLEASE FULLY EXPLAIN THE SPECIFIC RELIEF REQUESTED TO THE ZONING HEARING BOARD (i.e., change of use, yard setback, sign variance, lot area, lot width, building area, etc..)

8. PLEASE FULLY EXPLAIN THE ADDITIONS, IMPROVEMENTS, OR ALTERATIONS WHICH ARE PROPOSED FOR THE SUBJECT PROPERTY: _____

9. PLEASE SPECIFY THE SECTIONS OF THE TULLYTOWN BOROUGH ZONING ORDINANCE YOU ARE REQUESTING RELIEF FROM:

10. PLEASE SPECIFY THE REASONS WHY THE RELIEF REQUESTED SHOULD BE GRANTED BY THE ZONING HEARING BOARD, INCLUDING ANY PERTINENT INFORMATION:

11. SIGNS: IF YOU ARE REQUESTING A SIGN VARIANCE OR OTHER RELIEF WITH REFERENCE TO A PROPOSED SIGN, PLEASE PROVIDE THE FOLLOWING INFORMATION:

SIGN LOCATION: _____

SIGN DIMENSIONS: _____

TOTAL SIGN AREA: _____

MANNER OF ILLUMINATION (WATTAGE, EXTERNAL, INTERNAL): _____

CONSTRUCTION OF SIGN AND SUPPORTS: _____

SIGN HEIGHT FROM GROUND LEVEL: _____

EXISTING SIGNS ON PREMISES: _____

(A DETAILED PLAN OF THE PROPOSED SIGN MUST BE INCLUDED WITH THE APPEAL PACKAGE AS PROVIDED BY PARAGRAPH 13)

12. HAS PREVIOUS APPEAL OR APPLICATION FOR SPECIAL EXCEPTION OR VARIANCE BEEN FILED IN CONNECTION WITH THIS PROPERTY? [] YES [] NO

13. APPEAL PACKET:

WITH THIS APPLICATION, YOU MUST ATTACH AND INCLUDE SEVEN (7) COPIES OF THE FOLLOWING:

- _____ APPLICATION TO THE ZONING HEARING BOARD (COMPLETELY FILLED OUT)
- _____ APPLICATION FEE
- _____ ORIGINAL APPLICATION TO THE CODE ENFORCEMENT OFFICER (IF APPLICABLE)
- _____ PROPERTY PLOT PLANS (IF APPLICABLE)
- _____ FLOOR AND ELEVATION PLANS (IF APPLICABLE)
- _____ DEED
- _____ LEASE OF AGREEMENT OF SALE (IF APPLICABLE)
- _____ DOCUMENTATION ESTABLISHING APPLICANTS AUTHORITY TO FILE
- _____ EXHIBITS (DIAGRAMS, PERMITS, ETC...)
- _____ DETAILED PLAN OF SIGN (IF APPLICABLE)
- _____ PHOTOGRAPHS OF PROPERTY, EXTERIOR AND INTERIOR (IF APPLICABLE)

14. SIGNATURE OF APPLICANT AND PROPERTY OWNER:

WE UNDERSTAND WHAT THIS APPLICATION IS GOVERNED BY THE ZONING ORDINANCE OF THE BOROUGH OF TULLYTOWN AND THE PROCEDURES ADOPTED BY THE TULLYTOWN ZONING HEARING BOARD. WE FURTHER SWEAR AND AFFIRM THAT THE INFORMATION CONTAINED IN THE APPLICATION AND IN ANY ATTACHED DOCUMENTS, IS TRUE AND CORRECT TO THE BEST OF OUR KNOWLEDGE, INFORMATION AND BELIEF.

SIGNATURE OF APPLICANT

SIGNATURE OF PROPERTY OWNER

DATE

DATE

DO NOT WRITE BELOW THIS LINE

APPLICATION RECEIVED BY: _____

DATE: _____

TIME: _____

FEE PAID: _____

PAYER: _____

CHECK NUMBER: _____

CHECK DATE: _____