

**RESOLUTION NO. 384  
BOROUGH OF TULLYTOWN  
BUCKS COUNTY, PENNSYLVANIA**

**ADOPTION OF AMENDED POLICY FOR CANAL PARK DONATIONS**

**WHEREAS**, the Tullytown Canal Park was dedicated to the benefit of Tullytown residents in 2017; and

**WHEREAS**, the Tullytown Borough Council has created a program for donations for commemorative benches and trees within the Tullytown Canal Park; and

**WHEREAS**, a policy and process was adopted previously by Tullytown Borough Council for the acceptance of donations for the above stated purpose; and

**WHEREAS**, Tullytown Borough Council will amend the policy from time to time in accordance with the Pennsylvania Borough Code.


**NOW, THEREFORE, BE IT RESOLVED**, that the Council of the Borough of Tullytown, Bucks County, Pennsylvania, hereby adopts an amended policy for Tullytown Canal Park donations as attached hereto:

**ADOPTED** as a Resolution of the Tullytown Borough Council this 2nd day of January, 2018.

BOROUGH OF TULLYTOWN

By:   
Mary Ann Gahagan  
Council President

Attest:

  
\_\_\_\_\_  
Nancy Conner  
Borough Secretary

# TULLYTOWN CANAL PARK DONATIONS

You can help sustain Tullytown's parks and recreational amenities for the future.

Be part of the newest Borough park – and honor the memory of someone special by making a gift to the Tullytown Canal Park Donation Program.

The Tullytown Canal Park Donation Program allows groups and individuals to dedicate benches and trees already installed in the Borough's newest park. Available for dedication are 16 benches and 44 trees. New benches may also be donated.

Attached is the application form and basic information to get started. This form should be submitted to the Borough of Tullytown, and is subject to approval by Borough Council.

All tree and bench donations will be maintained and/or replaced by the Borough. All donations are tax deductible, as allowed by law. All donations toward the purchase of a memorial item include funding to cover ongoing maintenance and reasonable replacement costs.

## Applications

Donation requests shall be submitted using the Application for Donation (see Appendix A). All applications shall be reviewed in accordance with the following procedures and guidelines:

## Memorial Trees

Memorial trees allow for a selected tree dedicated in honor of an individual. Trees purchased through the program are already planted in the new park and would be accompanied by a plaque. Cost of a **tree is \$400\***, which includes placing a

commemorative plaque of composite materials with a customized message, and continued maintenance of the tree (e.g., fertilizer, mulch, trimming)

## Memorial Benches

Groups and individuals can dedicate a park bench in the new park. The benches are made of an environmentally friendly material and are designed to tolerate the varying weather conditions. The donation for an **existing bench is \$750.00,\*and \$1,150.00\* for a new bench at a desired location, subject to approval.** All benches include a commemorative plaque with a customized message.

## Wording on Plaque

A memorial plaque for a tree or bench is subject to approval by Borough Council at a regularly scheduled meeting. Wording on the plaque should be as brief as possible and limited to phrases such as: *In Loving Memory of, Dedicated to, or In Honor of.*

## Timeline

All items considered for donation will be added to the Borough Council agenda after review by Borough staff. The Borough Council has the option to approve the donated item, location and plaque wording. Once approved and donation payment is received, the plaque will be ordered.

\* Pricing subject to change

**Thank you for considering a gift to support the new Tullytown Canal Park!**

# BOROUGH OF TULLYTOWN CANAL PARK DONATION PROGRAM APPLICATION

I wish to make the following donation to support the Tullytown Canal Park. I understand that final decisions on the acceptance and placement of all donations will be made according to the Borough Donation Guideline and Procedures.

Donation for tree (\$400\* gift) \* Pricing subject to change

**Selection of an existing tree or bench will be on a first come, first served basis.**

Tree location \_\_\_\_\_

Map of location is attached: \_\_\_\_\_ Yes

Donation for new bench (\$1150\* gift) Donation for existing bench (\$750\* gift) \* Pricing subject to change

Bench location \_\_\_\_\_

Map of location is attached: \_\_\_\_\_ Yes

NOTE: Borough staff may contact you to discuss your proposed donation in greater detail.

**WORDING FOR PLAQUE** (Examples of phrases to use: In honor of, In loving memory of, Dedicated to.)

Row 1: \_\_\_\_\_

Row 2: \_\_\_\_\_

Row 3: \_\_\_\_\_

(Maximum of 3 lines may be used)

## DONOR CONTACT INFORMATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Submit application and map (if desired) to: \_\_\_\_\_

More Information: \_\_\_\_\_

**Make check payable to: Borough of Tullytown**

**Mail: Borough of Tullytown**

**Ph: 215-945-1560**

**Attn: Tullytown Canal Park Donation Program**

**500 Main Street**

**Tullytown, PA 19057**

**Email: admin@tullytownboro.org**