

TULLYTOWN BOROUGH COUNCIL MEETING

May 4, 2022

President Mary Ann Gahagan called the meeting of the Tullytown Borough Council to order on Wednesday, May 4, 2022, at 7:00 p.m. followed by the Pledge of Allegiance.

Present at the meeting:

Mayor Cutchineal
Councilman Pirolli
Councilwoman Chrzanowski
Councilman Shellenberger - absent
Councilman Czyzyk
Councilman Saunders
Councilman Servis
Councilwoman Gahagan

Also present:

Russ Sacco, Solicitor
David Pearl, Fire Marshal
Sean R. Torpey, Pennoni, Borough Engineer
Joseph McPadden, Borough Treasurer
Patricia Marks, Borough Secretary

Mayor Cutchineal requested a Moment of Silence for Al Shelhimer, longtime friend of Council President, who recently passed away.

PUBLIC COMMENT

There was no public comment.

COUNCIL MINUTES

April 6, 2022 Council Meeting

Mr. Servis made a motion to approve the minutes of the April 6, 2022 Council Meeting, seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—for
Mrs. Chrzanowski—for
Mr. Czyzyk—for
Mr. Saunders—for
Mr. Servis—for

Ms. Gahagan—for
All of Council was in favor of the motion, the motion carried.

TREASURER’S REPORT
MONTHLY BILLS

Mr. Saunders made a motion to approve the monthly bills in the amount of \$30,341.16, seconded by Mr. Czyzyk.

Roll call vote was taken:
Mr. Pirolli—for
Mrs. Chrzanowski—for
Mr. Czyzyk—for
Mr. Saunders—for
Mr. Servis—for
Ms. Gahagan—for
All of Council was in favor of the motion, the motion carried.

OTHER EXPENSES PAID IN APRIL

Mr. Saunders made a motion to approve the other expenses paid in April, 2022, in the amount of \$196,131.26 seconded by Mr. Czyzyk.

Roll call vote was taken:
Mr. Pirolli—for
Mrs. Chrzanowski—for
Mr. Czyzyk—for
Mr. Saunders—for
Mr. Servis—for
Ms. Gahagan—for
All of Council was in favor of the motion, the motion carried.

RECONCILIATION STATEMENT

Mr. Servis made a motion to approve the Reconciliation Statement for April, 2022, seconded by Mr. Czyzyk.

Roll call vote was taken:
Mr. Pirolli—for
Mrs. Chrzanowski—for
Mr. Czyzyk—for
Mr. Saunders—for
Mr. Servis—for
Ms. Gahagan—for
All of Council was in favor of the motion, the motion carried.

COMMUNICATIONS

There were no communications.

GENERAL BUSINESS

a. WAWA final escrow release—Consideration

Mr. Sacco explained that the Wawa is open and operating. Gilmore approved the release of the financial security in the amount of \$20,565.28. The final escrow release should be contingent on providing a maintenance bond for 18 months for any improvements.

Mr. Servis made a motion to approve the release of the additional financial security in the amount of \$20,565.28 and the final escrow release for WAWA, contingent upon submitting the 18 month maintenance security bond, seconded by Mr. Saunders.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

b. BizProMedia Proposal for Yearly Maintenance, Web Design, and Hosting—Consideration

Mrs. Marks explained that this is the proposal for the yearly maintenance on the website, including web design and hosting, at a cost of \$1,950. The cost remains the same as the last year.

Mr. Saunders made a motion to approve the yearly contract for BizProMedia in the amount of \$1,950, seconded by Mr. Czyzyk

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

COMMITTEE REPORTS

Mr. Servis reported that the firm we brought in for the grant writing thinks we missed the deadline and will wait until next year. There will be no charge from the Grant writer.

BOROUGH REPORTS

MAYOR'S REPORT

The Memorial Day Parade will begin at noon on Saturday, May 28th at Meenan Oil and proceed to Tullytown Cemetery. Services will be held at 9 A.M. at the War Memorial on Main and Fallsington Avenue and continue at the Tullytown Cemetery at 9:30 A.M. and will conclude with the final services at the Borough Hall at the conclusion of the parade. The 2022 Grand Marshal is Tullytown Councilman Joe Shellenberger.

The Mayor was asked to participate in the Ground Breaking Ceremony at the Keystone North Point development on the site of the old US Steel Fairless Works. It is reported that this site will create between 6,000 and 10,000 new jobs and should not only impact Falls Township, but all of the neighboring communities, including Tullytown Borough.

Just a reminder that Pennsylvania Primary Election Day will be held on Tuesday, May 17th. The polls will be open from 7 A.M. to 8 P.M.

The Mayor was pleased to be in Whitewater, Wisconsin last week with a number of former Navy shipmates to commemorate the 50th anniversary of receiving the prestigious Navy Unit Commendation.

SOLICITOR'S REPORT

Mr. Sacco provided an update on his meeting with the Streets and Building Committee on Friday, April 29th. The committee discussed some code issues and some processes in the Borough. One of the things they discussed is that it does not seem that the Borough has an apartment inspection procedure. A lot of towns and municipalities do yearly inspections of apartments or when there is a move in and move out in an apartment. It is always good to have that information. You charge for the inspection, and you make sure all the residents in the Borough are accounted for with names and addresses. He is looking at what some of the surrounding municipalities are doing and make sure we have an apartment inspection procedure in place. They discussed the code violation procedures and the need to make sure notices of violation are being sent. The process is to start with a notice of violation. If not resolved in a certain period of time, citations are issued. He will also get together with Mike Sidoti to discuss starting the process of collecting unpaid taxes.

COORDINATOR'S REPORT

Council has received a copy of the Coordinator's Report.

Mr. McPadden asked about the outstanding invoice in the amount of \$1,300 for payment of bond for Ron Lazeration.

Mr. Sacco confirmed that the County sends a notice to the elected tax collector and asks for a list of all taxes that will be collected and allocates them between the school district and the Borough. The County issues an invoice to the Borough for the percentage of the Bond associated with the taxes for the Borough. The Borough does pay for the Bond for the elected tax collector. If 50% of the taxes that the tax collector collects are for the Borough, then Tullytown will pay 50% of the cost of the Bond. The County fronts the money and the Borough reimburses the County. When Mr. Sidoti submitted his list of taxes collected to the County, he included the special taxes and the Bond covers all of those taxes.

Mrs. Chrzanowski made a motion to not pay the Bond for Ron Lazeration, seconded by Mr. Pirolli.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Czyzyk—abstain

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

The majority of Council was in favor of the motion, the motion carried.

CHIEF'S REPORT

Council has received a copy of the Chief's Report.

ENGINEER'S REPORT

Mr. Torpey provided an update on the roof project. The plans and specifications will be ready and he is requesting approval to put the roof project out to bid on PennBid, a public bidding site.

Mr. Servis made a motion to put the roof project out to bid with PennBid, Mr. Saunders seconded.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Mr. Torpey updated the progress on the mold remediation issue. There are three or four vendors interested and they would like to set up an appointment to take a look at the areas in question. He will work with the Chief and Pat to bring those vendors in the building and make their assessment.

Mr. Torpey has been working with Mark Snyder for the intersection marking program. PennDot says it is responsibility of Borough to handle the marking and the signage for the PennDot traffic intersections. Mr. Torpey will get all the approved traffic signal plans from PennDot and they will evaluate them. It is the responsibility of the Borough to make sure they are maintained.

Mr. Torpey provided an update on the Growing Greener Grant that was awarded to the Borough in 2019. The previous engineer was able to issue a letter at the end of last year to get an extension. The Growing Greener Grant proposed Rain Gardens with a swale and this was tied to the MS4 Storm Water remediation program. The previous estimate was \$280,000 and the award to the Borough was for \$130,000, which requires a \$35,000 match from the Borough. If the Borough plans to proceed with the project, it will need to spend the money. There are no construction plans in place. Only a sketch was approved with the grant plans. DEP wants a report for 2019, 2020 and 2021. Mr. Torpey advised that we are not obligated to spend the grant money but as part of the MS4 program the Borough is obligated to do certain improvements to satisfy certain MS4 requirements to DEP. Mr. Torpey suggested a phased approach. DEP says we need to show progress and get reports in by end of year.

Mr. Saunders made a motion to proceed with the Rain Garden Project with a phased approach and a maximum investment of \$35,000 by the Borough, seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

FIRE MARSHAL'S REPORT

Council has received a copy of the Fire Marshal's Report. Mr. Pearl indicated that he still has quite a few COVID test kits left.

Mrs. Chrzanowski made motion to provide the test kits to the public, Mr. Servis seconded.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

MISCELLANEOUS COUNCIL BUSINESS

Mrs. Chrzanowski questioned a letter to the Civil Service Commission from Council cancelling the full-time police officer testing. Mr. Sacco advised that when the funding for the full-time position was removed, the position was eliminated.

The Mayor asked if Council would approve the cost of the Video recording service for the Memorial Day Parade.

Mr. Saunders made a motion to approve the video recording of the parade at a cost not to exceed \$1,300, seconded by Mr. Servis.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—against

The majority of Council was in favor of the motion, the motion carried.

ADJOURNMENT

There being no further business, a motion was made by Mr. Servis to adjourn the meeting, seconded by Mr. Saunders.

All of Council was in favor of the motion; the motion carried. The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Patricia Marks
Borough Secretary