

TULLYTOWN BOROUGH COUNCIL MEETING

August 3, 2022

President Mary Ann Gahagan called the meeting of the Tullytown Borough Council to order on Wednesday, August 3, 2022, at 7:00 p.m. followed by the Pledge of Allegiance.

Present at the meeting
Mayor Cutchineal
Councilman Pirolli
Councilwoman Chrzanowski
Councilman Shellenberger
Councilman Czyzyk
Councilman Saunders
Councilman Servis
Councilwoman Gahagan

Also present:
Russ Sacco, Solicitor
Sergeant Andrew Bunda
David Pearl, Fire Marshal
Sean R. Torpey, Pennoni, Borough Engineer
Joseph McPadden, Borough Treasurer
Patricia Marks, Borough Secretary

MOMENT OF SILENCE

Mayor Cutchineal asked for a Moment of Silence for 2 people who recently passed away. A good friend of Tullytown Borough, Bristol Borough Mayor, Joe Saxton, who passed away at the age of 72. Also, former Tullytown Borough Police Sergeant, Bill Gunderman, passed away doing what he loved doing best, playing golf. Bill was 78.

PUBLIC COMMENT

David Pearl, 109 Stonybrook Drive and Rich Hart, Stream Lane. They wanted to let Council know that they have acquired land for the 9-11 Memorial, fund raised, made agreements with contractors, and purchased required items. The groundbreaking will happen in a few weeks and the completion of the project is projected one week prior to September 11th. This year's 9-11 service will also be a dedication of the monument. The event will take place on September 11, 2022 at 7 P.M.

Jesse Walters, 188 Kenwood Drive South. He wanted to thank everyone involved at last night's event, National Night Out. It was a good event and he looks forward to future events. He had several questions for Council. Several months ago Council voted to renew Savvy Citizen App. He wanted to know how many people signed up for Savvy Citizen. Mrs. Marks advised that there were currently 217 signed up. Mr. Walters stated that Council voted to have the investment firm attend a meeting. He asked that we follow up with the investment firm to come to a meeting. Mr. Walters mentioned that Council had asked for a report from the code enforcement officer. He asked that we give the public a copy of report each month.

Mr. Walters questioned why we are hiring a firm to survey the roads instead of someone from the borough doing the survey. Sean Torpey explained the various reasons why a person trained on the software must do the survey. Mr. Walters asked why we took middle bid for tree service, rather than the lowest. He complained about the park behind Walmart and Home Depot. He complained about the numerous homeless people, drugs, and needles that are left in the park. The police will attempt to get the live camera feed up and running for the park and report back to Council. Mr. Walters will talk to Sgt. Bunda after the meeting to talk about the issues.

Todd Huber, 206 Kenwood Drive South. He stated he can see when people do drugs in the park by the way they are acting. He is concerned about weapons the people are carrying.

Dominic Chrzanowski, 6 Stonybrook Drive. He is currently interning with the Tullytown Borough Police Department and wanted to thank Chief Doyle and Sgt. Bunda and all the other officers for the opportunity. They have taught him a lot. He has seen how shorthanded the department is.

COUNCIL MINUTES

July 6, 2022 Council Meeting

Mr. Shellenberger made a motion to approve the minutes of the July 6, 2022 Council Meeting, seconded by Ed Czyzyk.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

TREASURER’S REPORT
MONTHLY BILLS

Mr. Saunders made a motion to approve the monthly bills in the amount of \$39,398.29 seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

OTHER EXPENSES PAID IN FEBRUARY

Mr. Shellenberger made a motion to approve the other expenses paid in July 2022, in the amount of \$206,648.28, seconded by Mr. Saunders.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

RECONCILIATION STATEMENT

Mr. Servis made a motion to approve the Reconciliation Statement for July 2022, seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

COMMUNICATIONS

There were no communications for the month.

GENERAL BUSINESS

a. Acceptance of 2021 Audit—Peter Place; Lopez, Tedesio & Larkin LLC

Mr. Place explained that the borough must submit an audit to DCED every year. The audit includes confirmations and inquiries. There are not a lot of adjustments. The biggest asset is \$20 million in the general fund. The pension has also increased due to the payment of the pension liability. The biggest tax for the Borough is the Business Gross Receipts Tax. The real estate taxes and licensing and permits have also increased. Total grants from the State are \$228,000.00. 2021 had a net loss in investments of \$170,000. Mr. Place advised at some point the Borough needs to draw a line for the property allocation check since the landfill is closed. Only 6 municipalities in Bucks County don't have an earned income tax, and Tullytown Borough is one. The Borough should do a study to see how many residents pay an earned income tax to another municipality. He suggested checking with Keystone. Mr. Sacco advised that if Borough wants to enact an Earned Income Tax, it needs to be reported to DCED by December 1st, and an Ordinance would need to be passed in November.

Mr. Servis made a motion to accept the 2021 Audit, seconded by Mr. Pirolli.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

b. Large Event Application – PA Legacy—Consideration

Mrs. Marks explained that PA Legacy is a recreational cheer leading program that not only teaches cheerleading skills but also participates in many service projects. They have asked permission to rent Tullytown Park on October 1st from noon to 8 PM for a fall festival and fundraising event. They expect about 250 people. The Chief, Code Enforcement Officer and Fire Marshal have signed off on the application.

Mr. Servis made a motion to approve the Large Event Application for PA Legacy for October 1, 2022, contingent on all requirements being met, including insurance, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

c. One Appointment to Environmental Advisory Commission—Consideration

Rachel Clark's term on the Environmental Advisory Commission expired June 2022 and she is interested in being re-appointed.

Mr. Shellenberger made a motion to approve the re-appointment of Rachel Clark to the Environmental Advisory Commission for 3 years, seconded by Mr. Saunders.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of council was in favor of the motion, the motion carried.

d) Hiring of Labor Attorney to assist in transition of Chief of Police—Consideration

Mr. Sacco explained Council has a letter of engagement from Neil Morris, of the firm of Offit and Kurman. Mr. Servis explained that the labor attorney will not charge if we do not need him. They want to have a labor attorney on retainer in the event there are any questions or grievances filed. Mr. Sacco explained that it is good practice to sign an engagement letter with a labor attorney so that if a situation arises, you have someone you can contact immediately. Mr. Pirolli asked if there were any plans to hire from within.

Mr. Saunders made a motion to hire Neil Morris of Offit Kurman as Labor Attorney for Tullytown Borough, seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—against

Mrs. Chrzanowski—against

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

The majority of Council was in favor of the motion, the motion carried.

e) Renewal of Internet, Phones and Cable services—Consideration

Mrs. Marks explained that the process was lengthy and involved identifying what all the bills from Comcast covered and identifying what the Borough needs. We are currently receiving 5 invoices a month from Comcast for a total of \$1,347.45. We found several analog lines that we no longer use. The updated quote from Comcast includes replacing the coax cables with a fiber internet dedicated cable for both admin and police and a new internet-based phone system with 14 phones. The cost for internet and phones is \$963/month, the three analog lines for 2 faxes and one alarm will be \$95/month and courtesy cable will be a cost of \$8. The price for the internet is for 5 years and the phones for 3 years. The total monthly cost will now be \$1,066, with all new equipment, a savings of \$281/month.

Mr. Shellenberger made a motion to renew and upgrade the service with Comcast, seconded by Mr. Saunders.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

f) The Mayor requested approval to hire two (2) part time police officers.

Mrs. Chrzanowski made a motion to hire Ismail Ramos, Jr. as a part time police officer, seconded by Mr. Pirolli.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Mr. Shellenberger made a motion to hire Adam Michalski as a part time police officer, seconded by Mrs. Chrzanowski.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

COMMITTEE REPORTS

There were no Committee Reports.

BOROUGH REPORTS

MAYOR'S REPORT

From July 8th to July 17th the police department provided police services for the fair. He would like to commend the officers for a job well done. They worked long hours to keep the community safe.

National Night out – Mrs. Chrzanowski stated that it was a great event. She thanked Sgt. Bunda, Officers Beck, Gonzalez, Areias, Parell, DiFrank, Sozio and Truppay for all their help with the event. Thank you to the community for coming out. Special thanks to resident Mark Laird resident who offered to get in the dunk tank. It was a great event.

The 9-11 event will be the next borough event.

SOLICITOR'S REPORT

Mr. Sacco stated that they received a good response to the letter sent for delinquent taxes. They received a dozen responses. The first step is getting the reports in.

ENGINEER'S REPORT

Mr. Torpey advised that 5 bids for the repair of the roof were submitted. He recommends awarding the project to Kupex Exteriors, LLC with the low bid in the amount of \$45,335.30.

Mr. Shellenberger made a motion to award the contract to Kupex Exteriors, LLC in the amount of \$45,335.30 for the repair to the roof, seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Mold cleanup is scheduled for August 10th by ServPro. Mapping survey is being done this week. The road program equipment should be here soon, and we will schedule for late August or early September. Regarding the Intersection marking program, he is working with Mark to understand what our responsibilities are. Some good news - the Levittown Parkway is being designated by PennDOT to be repaved this year. PennDOT will take care of striping at the intersections on the parkway. Mr. Shellenberger asked about the work being done at WAWA. Mr. Torpey explained that a plan was approved for the striping but the work that was done was not what was approved. Restriping will be redone at the Wawa before the parkway is paved.

COORDINATOR'S REPORT

Council has received a copy of the Coordinator's Report.

Mrs. Marks advised that Mark Snyder and Duke Snyder have asked for approval to purchase an extended factory warranty on the pickup truck from Ford for 5 additional years in the amount of \$2,860.00.

Mr. Servis made a motion to approve the purchase of the extended factory warranty in the amount of \$2,860.00 seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

CHIEF'S REPORT

Council has received a copy of the Chief's Report.

FIRE MARSHAL'S REPORT

Council has received a copy of the Fire Marshal's Report.

House numbers – The Fire Marshal has noticed that house numbers have disappeared. He is asking residents to put numbers on their house. Mrs. Chrzanowski asked Girl Scout leaders to see if this could be a service project.

CODE ENFORCEMENT REPORT

Council has received a copy of the Code Enforcement Officer's Report.

MISCELLANEOUS COUNCIL BUSINESS

There was no miscellaneous Council business.

ADJOURNMENT

There being no further business, a motion was made by Mr. Servis to adjourn the meeting, seconded by Mr. Saunders. All of Council was in favor of the motion; the motion carried. The meeting was adjourned at 8:31 P.M.

Respectfully submitted,

Patricia Marks
Borough Secretary