

TULLYTOWN BOROUGH COUNCIL MEETING

October 5, 2022

President Mary Ann Gahagan called the meeting of the Tullytown Borough Council to order on Wednesday, October 5, 2022, at 7:00 p.m. followed by the Pledge of Allegiance.

Present at the meeting
Mayor Cutchineal-absent
Councilman Pirolli
Councilwoman Chrzanowski
Councilman Shellenberger
Councilman Czyzyk-absent
Councilman Saunders
Councilman Servis
Councilwoman Gahagan

Also present:
Russ Sacco, Solicitor
Sergeant Andrew Bunda
David Pearl, Fire Marshal
Sean R. Torpey, Pennoni, Borough Engineer
Patricia Marks, Borough Secretary

MOMENT OF SILENCE

Ms. Gahagan asked for a Moment of Silence for James Downey, long time civil service commission solicitor for Tullytown Borough.

Certificates of Appreciation

Mr. Pearl gave certificates of appreciation to several groups and individuals for their help with the 911 Memorial.

PUBLIC COMMENT

Deputy Chief Dixon of the Tullytown Fire Company stated that the fire company is holding its fire prevention week event on October 22nd from 10 a.m. to 2 p.m. at Home Depot.

COUNCIL MINUTES

September 7, 2022 Council Meeting

Mr. Servis made a motion to approve the minutes of the September 7, 2022 Council Meeting, seconded by Mr. Saunders.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—abstain

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

The majority of Council was in favor of the motion, the motion carried.

TREASURER'S REPORT

MONTHLY BILLS

Mr. Shellenberger made a motion to approve the monthly bills in the amount of \$28,206.22 seconded by Mr. Saunders.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

OTHER EXPENSES PAID IN FEBRUARY

Mr. Shellenberger made a motion to approve the other expenses paid in September 2022, in the amount of \$236,733.49, seconded by Mr. Saunders.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

RECONCILIATION STATEMENT

Mr. Shellenberger made a motion to approve the Reconciliation Statement for September 2022, seconded by Mr. Saunders.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for
Mr. Saunders—for
Mr. Servis—for
Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

TRANSFER OF FUNDS

Mr. Saunders made a motion to approve the transfer of \$1,200,000 from the investments to the general fund, seconded by Mr. Pirolli.

Roll call vote was taken:

Mr. Pirolli—for
Mrs. Chrzanowski—for
Mr. Shellenberger—for
Mr. Saunders—for
Mr. Servis—for
Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

COMMUNICATIONS

There were no communications for the month.

GENERAL BUSINESS

a. Public Hearing-Property Allocation Ordinance #404

Mr. Sacco advised that public notice was filed in the Bucks County Courier Times and the Bucks County Law Library. The Ordinance provides that each property owner will receive one payment of \$1500.

Mr. Servis made a motion to approve Ordinance #404 providing a check in the amount of \$1,500 to each property owner, seconded by Mr. Saunders.

Roll call vote was taken:

Mr. Pirolli—for
Mrs. Chrzanowski—for
Mr. Shellenberger—against
Mr. Saunders—for
Mr. Servis—for
Ms. Gahagan—for

The majority of council was in favor of the motion, the motion carried.

Mr. Sacco mentioned that some residents owe taxes for 2021 and prior years. He asked Council if they want to withhold the property allocation checks for any

resident or business that owes taxes to the Borough. There was discussion on whether to separate real estate and business taxes.

Mr. Shellenberger made a motion to hold the \$1,500 property allocation checks for all delinquent tax payers for 2021 and prior years until all back taxes are paid, seconded by Mrs. Chrzanowski.

Roll call vote was taken:

Mr. Pirolli—against

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Saunders—against

Mr. Servis—against

Ms. Gahagan—for

Council vote was tie, no action was taken.

b. Repair of HVAC System—Consideration

Mr. Shellenberger explained that the heating and air conditioning system has gone down again on the police side. We had Flanagan Mechanical check it out and they gave us a price of \$31,000 to fix it. Since there is no heat or air conditioning, we want to fix it on an emergency basis, but the solicitor advised that, due to the cost, we needed to follow the bid process. Mr. Sacco explained that the cost of the repairs is over the bidding threshold and the Borough will need to go through the bid process. However, if these are the only units that can go in, and the Borough is going to purchase them directly, and the cost of labor to remove and replace the units is \$8,527, the Borough could have the work done without going through the bid process.

Mr. Pirolli made a motion to have other HVAC companies provide a quote to fix the HVAC system as soon as possible, seconded by Mr. Servis.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of council was in favor of the motion, the motion carried.

c) Large Event Application—Consideration

Mrs. Marks explained that the Tullytown Fire Company submitted a Large Event Application for October 22nd for the Home Depot parking lot for a fire prevention open house. It has been signed off by Sgt. Bunda and the Fire Marshal. We are waiting on the Code Enforcement Officer.

Mr. Servis made a motion to approve the Large Event Application for the Tullytown Fire Company for October 22, 2022, contingent on all signatures, seconded by Mrs. Chrzanowski.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

d) Hire Part-Time Police Officer—Consideration

Sgt. Bunda asked for approval to hire Andrew Nagle as a part time police officer, who has over a year of experience.

Mrs. Chrzanowski made a motion to hire Andrew Nagle as a part time police officer, seconded by Mr. Pirolli.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

e)Appoint Zoning Officer—Consideration

Mrs. Marks explained that the current zoning officer does not have time to perform his duties and we need someone to replace him. BIU currently issues permits and inspections for Tullytown and can provide zoning services. Their quote is attached. We would be billed only for the time that is spent working for Tullytown.

Mrs. Chrzanowski made a motion to approve BIU for zoning officer services, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

f) One Appointment to the Planning Commission

Mr. Servis made a motion to appoint Mike Hammar to the vacancy on the Planning Commission, seconded by Mr. Shellenberger

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

g) One Appointment to Parks and Recreation Committee

Mr. Servis made a motion to appoint David Pearl to the vacancy on the Parks and Recreation Committee, seconded by Mr. Saunders.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

COMMITTEE REPORTS

There were no Committee Reports.

BOROUGH REPORTS

MAYOR'S REPORT

There was no Mayor's Report.

SOLICITOR'S REPORT

Mr. Sacco advised he met with the tax collector and went through current files to decide how they will proceed with district justice complaints. This will be done in the next couple of weeks.

ENGINEER'S REPORT

Mr. Torpey advised he submitted a report and does not have anything that he needs to bring to anyone's attention.

COORDINATOR'S REPORT

Council has received a copy of the Coordinator's Report.

CHIEF'S REPORT

Sgt. Bunda advised that on October 29th the police will participate in the drug take back program at the municipal building and the Macintosh Regency.

FIRE MARSHAL'S REPORT

Council has received a copy of the Fire Marshal's Report.

CODE ENFORCEMENT REPORT

Council has received a copy of the Code Enforcement Officer's Report.

MISCELLANEOUS COUNCIL BUSINESS

Mr. Shellenberger asked about paving Kenwood Drive this year. Mr. Torpey indicated the road evaluation should be done in the next few weeks. PennDOT wants paving work done by end of October. It would be difficult to go out and get bids and have it done before then.

Mrs. Chrzanowski mentioned that there is a staffing crisis for police. She would like to restart the process for hiring a full-time police officer. Mrs. Chrzanowski understands that a meeting was held with the Judge, who confirmed that it was a staffing crisis, not a scheduling problem. Mr. Servis advised that they have received about 7 applications for the position of police chief. Mr. Shellenberger confirmed that the meeting with the Judge was attended by himself, the Mayor, Mr. Servis and Mike Hammar. According to Mr. Shellenberger, the Judge said 4 full time officers would be good, 5 would be better.

Mrs. Chrzanowski made a motion to amend the agenda to allow a motion on the start of the process of hiring a full-time police officer seconded by Mr. Pirolli.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Saunders—against

Mr. Servis—against

Ms. Gahagan—against

Council voted in a tie; no action taken.

Mr. Saunders advised that Morrisville stopped Northpoint trucks from coming through their town. Mr. Sacco will contact the Morrisville borough solicitor to see how they limit trucks. Mr. Sacco advised that the former solicitor for Tullytown Borough said the former ordinance that attempted to limit truck traffic on Main Street was thrown out by the Court.

Mr. Saunders also indicated that a resident had a complaint about trash at 444 Main Street. Mr. Sacco advised that in accordance with the Fair Housing Act, the home is considered a single-family home. Code enforcement officer has been out concerning the trash and will call on them again.

ADJOURNMENT

There being no further business, a motion was made by Mr. Servis to adjourn the meeting. All of Council was in favor of the motion; the motion carried. The meeting was adjourned at 8:30 P.M.

Respectfully submitted,

Patricia Marks
Borough Secretary