

# **TULLYTOWN BOROUGH COUNCIL MEETING**

## **November 2, 2022**

President Mary Ann Gahagan called the meeting of the Tullytown Borough Council to order on Wednesday, November 2, 2022, at 7:00 p.m. followed by the Pledge of Allegiance.

Present at the meeting  
Mayor Cutchineal  
Councilman Pirolli  
Councilwoman Chrzanowski  
Councilman Shellenberger  
Councilman Czyzyk  
Councilman Saunders  
Councilman Servis  
Councilwoman Gahagan

Also present:  
Russ Sacco, Solicitor  
Sergeant Andrew Bunda  
David Pearl, Fire Marshal  
Sean R. Torpey, Pennoni, Borough Engineer  
Joseph McPadden, Borough Treasurer  
Patricia Marks, Borough Secretary

### **MOMENT OF SILENCE**

Mayor Cutchineal asked for a Moment of Silence for several residents. Bill Jeanette served on various boards in Tullytown and was a professional employee of WMI and passed away at the age of 74. Rhonda Slager was a former resident of Cheston Avenue and passed away at the age of 67. Beloved Pennsbury teacher, Kim O'Leary, passed away at the age of 81. Just this week, Evan Grady, son of former Tullytown Councilwoman Tina Grady, passed away at the age of 21.

### **PUBLIC COMMENT**

Jessee Walters, 188 Kenwood Drive South. He had questions and concerns about the homeless issues at Canal Park.

Todd Huber, 206 Kenwood Drive South. He advised that he does call the officers for the homeless who camp out in the park and the officers do come out and get them to move on.

Ingrid Mena, 428 Main Street, stated that she counts on the property allocation checks to do home improvements and wants the checks to continue.

Rich Hart, 50 Stream Lane, asked about the timing for receipt of the property allocation checks.

## **COUNCIL MINUTES**

### **October 5, 2022 Council Meeting**

Mr. Shellenberger made a motion to approve the minutes of the October 5, 2022, Council Meeting, seconded by Mr. Saunders.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

## **TREASURER'S REPORT**

### **MONTHLY BILLS**

Mr. Shellenberger made a motion to approve the monthly bills in the amount of \$43,281.50 seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

## **OTHER EXPENSES PAID IN FEBRUARY**

Mr. Servis made a motion to approve the other expenses paid in October 2022, in the amount of \$163,320.77, seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for  
Mr. Saunders—for  
Mr. Servis—for  
Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

### **RECONCILIATION STATEMENT**

Mr. Shellenberger made a motion to approve the Reconciliation Statement for October 2022, seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—for  
Mrs. Chrzanowski—for  
Mr. Shellenberger—for  
Mr. Czyzyk—for  
Mr. Saunders—for  
Mr. Servis—for  
Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

### **COMMUNICATIONS**

There were no communications this month.

### **GENERAL BUSINESS**

a. One Appointment to Park and Recreation Committee—Consideration  
Mrs. Marks indicated that Roxane McHugh of Lakeside Drive expressed interest in being appointed to the Park and Recreation Committee to fill the remaining vacancy.

Mrs. Chrzanowski made a motion to appoint Roxane McHugh to the Park and Recreation Committee, seconded by Mr. Servis.

Roll call vote was taken:

Mr. Pirolli—for  
Mrs. Chrzanowski—for  
Mr. Shellenberger—for  
Mr. Czyzyk—for  
Mr. Saunders—for  
Mr. Servis—for  
Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

b. Authorize Sanitation Bids—Consideration

Mr. Sacco explained that the current contract with Waste Management expires on December 31, 2022. Tullytown Borough has received a 90 day extension from Waste Management to provide enough time to complete the bid process.

Mr. Servis made a motion to continue to have the Borough assume the cost of trash pickup for the residents of the Borough for one year, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Mr. Servis made a motion to authorize the process of soliciting bids for waste pickup for the Borough, once a week, 3-year term with 2 one-year options, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Mr. Servis made a motion to approve the 90-day extension of the Waste Management Contract at a cost of \$19.72 a home, \$14,218.12 per month for the Borough through March 21, 2023, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for  
Mr. Saunders—for  
Mr. Servis—for  
Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

c. PennDOT Bike Resurfacing Falls-Tullytown Road—Consideration

Mrs. Marks advised that PennDOT has plans to resurface Falls-Tullytown Road and incorporate a bike path. PennDot is asking for a standard letter agreement from the Borough expressing interest and agreement to their conditions. They are asking Tullytown to agree to maintain bicycle pavement markings and signage, as well as remove litter and debris from the bike lanes.

Mr. Servis made a motion to approve the PennDOT request to incorporate a bike path on Falls-Tullytown Road, seconded by Mr. Saunders.

Roll call vote was taken:

Mr. Pirolli—for  
Mrs. Chrzanowski—for  
Mr. Shellenberger—for  
Mr. Czyzyk—for  
Mr. Saunders—for  
Mr. Servis—for  
Ms. Gahagan—for

All of council was in favor of the motion, the motion carried.

d. Shade Tree Replacement Waiver—Consideration

Mrs. Marks explained Mr. Silvetti has removed 2 trees from Main Street that were uprooting and lifting the sidewalk. He is asking for approval to waive the requirement to replace the trees.

Mr. Shellenberger made a motion to approve the waiver of the requirement to plant shade trees in place of the trees removed, seconded by Mr. Saunders.

Roll call vote was taken:

Mr. Pirolli—for  
Mrs. Chrzanowski—for  
Mr. Shellenberger—for  
Mr. Czyzyk—for  
Mr. Saunders—for  
Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Mrs. Chrzanowski suggested we change the requirement for Shade Tree Replacement Waivers. Mr. Shellenberger advised that this requirement came about when Tullytown Borough joined the Shade Tree Commission.

Mrs. Chrzanowski made a motion to have Mr. Sacco will look into the matter to see if we need an Ordinance to remove the requirement for shade tree waivers, seconded by Mr. Servis. All of council was in favor of the motion.

e. Temporary Restrooms at Canal Park—Consideration

Mrs. Marks advised that the 2 portable restrooms at Canal Park burned to the ground. Since the Borough had a damage waiver, there is no cost to replace them. The monthly rental cost is \$405 per month. Do we want to replace them?

Mrs. Chrzanowski made a motion to not replace the two (2) portable restrooms, seconded by Mr. Servis.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

f. Repairs to HVAC System—Consideration

Mr. Shellenberger made a motion to approve the repair of the HVAC system by Flanagan Mechanical Services in the amount of \$13,545.00 for the purchase of the equipment and \$16,715.00 for labor and installation, seconded by Mrs. Chrzanowski.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Mr. Servis motion to investigate actions against the original HVAC installer, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

g. 2023 Tentative Budget and Proposed Local Services Tax— Authorize Advertising

Mr. Sacco explained that the borough must advertise the proposed budget for at least 30 days, and the proposed increase in the occupational tax to \$52 for any person who works in the Borough, now called the local services tax. The ordinance for the LST increase in tax must be advertised for 3 consecutive weeks and then the Borough must wait 7 days to approve. The signed ordinance must be sent to DCED by December 1<sup>st</sup>. Mr. Sacco explained that, from a timing standpoint, Council must authorize advertising the Ordinance tonight to consider at an upcoming meeting. The tax would be allocated over each pay period for the year - \$1 per week. This will increase revenue by \$150,000.

Mr. Shellenberger made a motion to authorize the advertising of an increase in the local services tax to \$52 for any person that works in Tullytown Borough, seconded by Mr. Saunders.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Mr. Sacco advised that the LST Ordinance must be adopted by the end of November. He suggested we hold a special meeting on Monday, Nov 21<sup>st</sup> that includes the hearing on the LST tax ordinance and approving the budget for advertising.

Mr. Servis made a motion to hold a special meeting on November 21, 2022, for the public hearing on the increase to the LST tax and to approve advertising the budget, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

## **COMMITTEE REPORTS**

There were no Committee Reports.

## **BOROUGH REPORTS**

### **MAYOR'S REPORT**

Halloween and Mischief Night came and went with no major incidents. Sgt. Bunda has done a great job with the schedule, but we are losing part timers as soon as we get them. Sgt. Bunda indicated that 2 part time officers gave their resignation recently, one to pursue a full-time position with Temple University. Sgt. Bunda stated that there are currently 15 part time police officers, with 4 officers who can give over 20 hours per week.

The Mayor stated that Councilman Shellenberger and himself have been brainstorming trying to find some common ground between hiring full time officers and where we are now. Some suggestions are to pay part time workers same rate of pay as full-time officers, time and a half for holidays and weekends, and pay differential for nighttime work. Also, a reduced health care plan for part time workers that work a certain amount of hours each week. These part time workers would have to agree to continue to work for the Borough for a set period of time. Mr. Sacco indicated that you would need to look at the collective bargaining agreement before considering benefits to part time officers.

### **SOLICITOR'S REPORT**



There was no solicitor's report.

### **ENGINEER'S REPORT**

Mr. Torpey advised that the road mapping has been completed. Mr. Torpey advised he would like to start the application process to see if we meet the criteria for a grant offered by DCED for small water, sewer, and storm water infrastructure projects. The grant is for projects over \$30,000 and less than \$500,000.

Mr. Shellenberger made a motion to approve beginning the application process for the DCED grant for small water, sewer, and storm water infrastructure projects, seconded by Mr. Servis.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

### **COORDINATOR'S REPORT**

Council received a copy of the report.

Mrs. Marks advised that the Borough received the second and last installment of the American Rescue Funds in the amount of \$114,502.67.

### **CHIEF'S REPORT**

Mrs. Chrzanowski made a motion to approve the use of the \$25,000 state grant by the police department that was received for the purpose of replacing all computers in police vehicles, replacing the police department firewall device and to start a camera program in town, seconded by Mr. Pirolli.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Mr. Servis asked that they also check into getting power packs for the computers. Sgt. Bunda advised that the Police Department has joined the Neighbors App. They are also collecting gift wrap for the Shop with a Cop program.

### **FIRE MARSHAL'S REPORT**

Council has received a copy of the Fire Marshal's Report.

### **CODE ENFORCEMENT REPORT**

Council has received a copy of the Code Enforcement Officer's Report.

### **MISCELLANEOUS COUNCIL BUSINESS**

Mrs. Chrzanowski made a motion to amend the Agenda to hire a full time police officer, seconded by Mr. Pirolli.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—against

Mr. Czyzyk—against

Mr. Saunders—against

Mr. Servis—against

Ms. Gahagan—against

Five (5) against the motion, two (2) in favor of the motion, the motion did not carry.

Mr. Saunders asked about Morrisville and the road restrictions on Main Street. Mr. Sacco explained that a state representative set up a meeting with PennDOT to discuss changing the road restrictions in Morrisville. Mr. Saunders wants to set up a similar meeting for Tullytown.

Mr. Servis made a motion to hire NJC LLC for Grant Writing for \$3,000 per month, and they work month to month, seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—against

Mrs. Chrzanowski—against

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

Five (5) members were in favor of the motion, two (2) were against, the motion carried.

### **ADJOURNMENT**

There being no further business, a motion was made by Mrs. Chrzanowski to adjourn the meeting, seconded by Mr. Servis. All of Council was in favor of the motion; the motion carried. The meeting was adjourned at 8:26 P.M.

Respectfully submitted,

Patricia Marks  
Borough Secretary