

TULLYTOWN BOROUGH COUNCIL MEETING

December 14, 2022

President Mary Ann Gahagan called the meeting of the Tullytown Borough Council to order on Wednesday, December 14, 2022, at 7:00 p.m. followed by the Pledge of Allegiance.

There was an executive session before the meeting at 7 p.m. to discuss the policy for holiday pay for part-time police officers.

Present at the meeting

Mayor Cutchineal

Councilman Pirolli

Councilwoman Chrzanowski

Councilman Shellenberger

Councilman Czyzyk

Councilman Saunders

Councilman Servis

Councilwoman Gahagan

Also present:

Russ Sacco, Solicitor

Sergeant Andrew Bunda

David Pearl, Fire Marshal

Sean R. Torpey, Pennoni, Borough Engineer

Joseph McPadden, Borough Treasurer

Patricia Marks, Borough Secretary

MOMENT OF SILENCE

Mayor Cutchineal asked for a Moment of Silence for 2 residents who passed away. Elaine Holly who passed away at the age of 76 and Patricia Ann McCollough, longtime Stonybrook resident, who passed away at the age of 56.

PUBLIC COMMENT

Mike Sidoti, 53 Stream Lane, expressed concern with traffic issues when you make a left at Wawa onto Levittown Parkway. Whenever he makes a left, he must go through the median. He also expressed concerns about signs in the shopping center that are difficult to read when it is dark. Mr. Torpey will investigate and reach out to the owner of the shopping center

Tracy Hammond, 225 Kenwood Dr. S, is a crossing guard at Walt Disney. She expressed concern over the parking situation at the school. People park on both

sides of the street making it difficult for the buses to get out. There are no “no parking” signs. Mr. Sacco advised that there needs to be an ordinance to require No Parking signs. The process is that the engineer reviews the situation, makes a recommendation and an ordinance is created with fines associated with it.

Mr. Shellenberger made a motion to have the engineer review the parking situation at Walt Disney Elementary and make a recommendation, as well as have the police department investigate whether we need an additional crossing guard at the school, seconded by Mrs. Chrzanowski.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Kelli Donlen, 10 Lakeside Drive, had several questions. She posted the warehouse photo because it was difficult to hear what was said at the last meeting. She questioned whether police cars are left running and asked if a new police chief was hired.

COUNCIL MINUTES

November 2, 2022 Council Meeting

Mr. Shellenberger made a motion to approve the minutes of the November 2, 2022, Council Meeting, seconded by Mr. Servis.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

November 21, 2022 Council Meeting

Mr. Servis made a motion to approve the minutes of the November 21, 2022, Council Meeting, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

TREASURER'S REPORT

MONTHLY BILLS

Mrs. Chrzanowski questioned the Offit Kurman invoice and asked if council was trying to disband the police department. Mr. Saunders indicated that the question was asked but the decision was made not to pursue that direction. It was noted that all future invoices should be sent to the interim coordinator.

Mr. Servis made a motion to approve all the monthly bills in the amount of \$47,184.79, seconded by Mr. Saunders.

Roll call vote was taken:

Mr. Pirolli—for, with the exception of the Offit Kurman invoice

Mrs. Chrzanowski—for, with the exception of the Offit Kurman invoice

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

The majority of Council was in favor of the motion, the motion carried.

OTHER EXPENSES PAID IN NOVEMBER

Mr. Shellenberger made a motion to approve the other expenses paid in November, 2022, in the amount of \$254,516.46, seconded Mr. Servis.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

RECONCILIATION STATEMENT

Mr. Shellenberger made a motion to approve the Reconciliation Statement for November, 2022, seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

COMMUNICATIONS

There were no communications this month.

GENERAL BUSINESS

Adoption of 2022 Final Budget—Consideration

Mr. Servis made a motion to adopt the 2023 Budget, seconded by Mr. Czyzyk.

Mrs. Chrzanowski questioned whether the 2.5% increase was added to the employee salaries and the 18% raise for one of the employees.

Roll call vote was taken:

Mr. Pirolli—against

Mrs. Chrzanowski—against

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

The majority of Council was in favor of the motion, the motion carried.

Act 57 of 2022 Tax Resolution—Consideration

Mr. Sacco explained that all municipalities are required to enact this tax resolution which requires waiver of penalties if the party does not receive the tax bill.

Mr. Shellenberger made a motion to adopt the Act 57 Tax Resolution, seconded by Mr. Saunders.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Annual Dues – Towns Against Graffiti—Consideration

Mrs. Marks explained that Tullytown Borough is one of the nine participating municipalities in the organization. TAG will remove graffiti from public and private properties and has participated in enacting legislation that limits the availability of instruments of graffiti including spray paint and broad tipped indelible markers. The annual dues are \$1,500.

Mr. Shellenberger made a motion to authorize the annual dues in the amount of \$1,500 for Towns against Graffiti, seconded by Mr. Servis.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Authorize Secretary to Advertise 2023 Council Meetings and Planning Commission Meetings

Mrs. Marks advised that the Council Meetings and Planning Commission Meetings need to be advertised for the upcoming year. Currently council meetings are held the first Wednesday of the month, with the second Wednesday for additional meetings, if needed. Planning Commission meetings are scheduled for the second Monday of each month, if needed.

Mr. Shellenberger made a motion to approve advertising the Council meetings for 2023 for the first Wednesday of the month, with the second Wednesday, if needed and Planning Commission meetings the 2nd Monday of the month, if needed, seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Borough Employee Holiday Bonus—Consideration

Mrs. Chrzanowski made a motion to approve the holiday bonus for all Borough employees, including part-time employees, who have worked a total of 40 hours this past year, in the amount of \$100, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of council was in favor of the motion, the motion carried.

Hire Part-Time Police Officer—Consideration

Sgt. Bunda asked for approval to hire Junior Rivas Breton as a part-time police officer, pending all background checks.

Mrs. Chrzanowski made a motion to approve the hiring of Junior Rivas Breton as a part-time police officer, pending all background checks, seconded by Mr. Pirolli.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Memorandum of Understanding with Bristol Township for Animal Control— Consideration

Sgt. Bunda advised that we are working with Bristol Township for use of their Animal Control Officer, when necessary. The cost for the first 6 months would be free and it would be reevaluated at that point to determine the amount of use and if they would need to charge going forward. Tullytown would be charged the ACO's hourly rate if that occurs - \$27.40.

Mrs. Chrzanowski made a motion to approve the Memorandum of Understanding with Bristol Township for Animal Control, seconded by Mr. Servis.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Holiday pay for part-time police officers—Discussion

At the last meeting, a motion was made to pay officers time and a half for holidays. A part-time officer would receive time and a half for holidays and any hours over 40 hours for that pay period would also be paid at time and a half.

Mr. Servis made a motion to approve the holiday pay policy for part-time officers - the holiday would be paid at time and a half and any hours for that pay period over 40 hours would also be paid at time and a half, seconded by Mrs. Chrzanowski.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

Emergency Management Plan and Resolution #487—Consideration

In response to Mr. Pirolli's question, Mr. Pearl explained that he was involved with the County in updating the plan.

Mr. Shellenberger made a motion to approve the Emergency Management Plan and Resolution #487, seconded by Mr. Czyzyk.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

COMMITTEE REPORTS

Mr. Shellenberger indicated that a town watch was started in the Kenwood Drive S area for the park. It is called the Friends of Canal Park and 18 people showed up for the first meeting.

BOROUGH REPORTS

MAYOR'S REPORT

The Mayor congratulated the staff and St. Mike's choir for the success of the holiday events. The Christmas tree lighting was the biggest event yet. There are plans to get the historical society restarted in January. The gift check and the picnic are included in the 2023 budget.

SOLICITOR'S REPORT

At the last meeting he was asked to look into the Shade Tree Ordinance. The Shade Tree Ordinance requires Council approval if a shade tree is removed and a new one is not planted. If Council does not want to require a tree be planted, they need to amend the ordinance.

Mrs. Chrzanowski made a motion to amend the provision in the ordinance requiring council authority to waive planting a tree, seconded by Mr. Shellenberger.

Roll call vote was taken:

Mr. Pirolli—for

Mrs. Chrzanowski—for

Mr. Shellenberger—for

Mr. Czyzyk—for

Mr. Saunders—for

Mr. Servis—for

Ms. Gahagan—for

All of Council was in favor of the motion, the motion carried.

ENGINEER'S REPORT

Mr. Shellenberger received the results of the mapping program and said he wanted to start bidding in the spring for street repaving. Mr. Torpey said the plan is for him and Mark Snyder to meet and go over the results. They will come back to Council with a plan to address the needs of the Borough.

COORDINATOR'S REPORT

Council received a copy of the report.

CHIEF'S REPORT

Sgt. Bunda stated that Council and public remember in 2016 there was a stabbing at the St. Michael's Fair and there are reasons the police department operates the way it does for the safety of the community.

FIRE MARSHAL'S REPORT

Council has received a copy of the Fire Marshal's Report. The Santa run starts at the Macintosh on December 16th, rain or shine. They are collecting nonperishable food.

CODE ENFORCEMENT REPORT

Council has received a copy of the Code Enforcement Officer's Report.

MISCELLANEOUS COUNCIL BUSINESS

There was no miscellaneous council business.

ADJOURNMENT

There being no further business, a motion was made by Mr. Shellenberger to adjourn the meeting, seconded by Mr. Servis. All of Council was in favor of the motion; the motion carried. The meeting was adjourned at 8:21 P.M.

Respectfully submitted,

Patricia Marks
Borough Secretary